



"Sai'i le Atamai"

Since 1970

**AMERICAN SAMOA
COMMUNITY COLLEGE**

AMERICAN SAMOA COMMUNITY COLLEGE

P.O. Box 2609, Pago Pago, American Samoa 96799

Telephone: (684) 699-9155 Fax: (684) 699-2062

Official Website: <http://www.amsamoa.edu>

2010 – 2012 ACADEMIC CALENDAR

2010 FALL SEMESTER

August 9 – 10	Placement Test
August 12	Late Placement Test
August 13	New Student Orientation
August 16 – 17	Faculty Orientation
August 18 – 20	Registration – New, Continuing and Returning Students
August 19 – 24	Add / Drop Period
August 23	Instruction Begin
August 23 – 24	Late Admissions & Late Registration
August 25 – September 3	Administrative Drop Period
August 25 – September 10	Drop Only Period
September 6	HOLIDAY – Labor Day
September 13 – October 22	Withdrawal Period to Receive a “W”
September 20	Deadline for Low Grade Reporting
October 1	2010 Fall Semester Graduation Application Deadline
October 1	Deadline to Change of Grades for 2010 Spring and 2010 Summer Semesters
October 11	HOLIDAY – Columbus Day
October 12 – 15	Midterm Examinations
October 25 – November 12	Withdrawal Period to Receive a “W/F” or “W/NP”
November 11	HOLIDAY – Veteran’s Day
November 15 – December 10	2011 Spring & Summer Priority Registration
November 25	HOLIDAY – Thanksgiving
November 29 – December 2	ELI & Development MATH Final Examination
December 3	Last day to Complete Withdrawal from ASCC
December 3	Instructions End
December 6 – 9	Final Examination
December 6 – 9	ELI 2011 Spring & Summer Priority Registration
December 10 – 15	Early Add/Drop
December 13	2010 Fall Semester Graduates Grades are Due
December 17	2010 Fall Semester Commencement
December 22	All 2010 Fall Semester Grades are Due

ASTEP FALL 2010 SESSION

August 31 – September 2	ASTEP Registration
September 3	ASTEP Late Registration
September 6	HOLIDAY – Labor Day
September 7	ASTEP Instruction Begins
September 7 – 8	ASTEP Add/Drop Period
September 9 – 10	ASTEP Administrative Drop & Drop Only Period
September 13 – October 15	ASTEP Withdrawal Period to Receive a “W”
October 18 – 29	ASTEP Withdrawal Period to Receive a “W/F” or “W/NP”
November 11	HOLIDAY – Veteran’s Day
November 12	ASTEP Instructions End

Ms. [REDACTED]
PO Box [REDACTED]
Pago Pago AS 96799
AMERICAN SAMOA

ID Number: [REDACTED]
SSN: [REDACTED]
Birth Date: 05/30/91
Birth Name:

Course	Title	Grd R	Hrs Att	Hrs Cmpt	Grade Points	Course Dates
ENG 071	Beginning Writing		0.00	0.00	0.00000	06/10/09-06/10/09
ENG 080	Intermediate Read		0.00	0.00	0.00000	06/10/09-06/10/09
MAT 090	Basic Algebra		0.00	0.00	0.00000	06/10/09-06/10/09
Non Totals:			0.00	0.00	0.0000	GPA = 0.0000
Cumulative Totals:			0.00	0.00	0.0000	GPA = 0.0000
ENG 090	Advanced Reading P		3.00	0.00	0.00000	06/15/09-07/24/09
MAT 151	Intermediate Algeb C+		3.00	3.00	6.90000	06/15/09-07/24/09
2009SU Totals:			6.00	3.00	6.9000	GPA = 2.3000
Cumulative Totals:			6.00	3.00	6.9000	GPA = 2.3000
TOTALS: CRED.ATT = 6.00 CRED.CPT = 3.00 GRADE.PTS = 6.9000 GPA = 2.3000						

SAMPLE
TRANSCRIPT

SITEX

American Samoa Community College
Add / Drop Form

Semester: Fall Spring Summer Year: 20_____

LEGAL NAME: _____							SSN: _____		
Add /Drop	Syn# or Course Alpha	Section	Course Title	Days	Class Time	Credit	Instructor's Name	Size	Approval

Total Credits from _____ to _____

Advisor Approval: _____

STUDENT'S SIGNATURE _____

Over 16 credits – Dean of Academic Affairs

Dean's Signature of Approval _____

Office Use Only:	()	Fee Exempt – Reason: _____
		Date: _____
		Approval: _____
		Date Posted: _____
		Posted by: _____

American Samoa Community College
Add / Drop Form

Semester: Fall Spring Summer Year: 20_____

LEGAL NAME: _____							SSN: _____		
Add /Drop	Syn# or Course Alpha	Section	Course Title	Days	Class Time	Credit	Instructor's Name	Size	Approval

Total Credits from _____ to _____

Advisor Approval: _____

STUDENT'S SIGNATURE _____

Over 16 credits – Dean of Academic Affairs

Dean's Signature of Approval _____

Office Use Only:	()	Fee Exempt – Reason: _____
		Date: _____
		Approval: _____
		Date Posted: _____
		Posted by: _____

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Transcript Requests data Inbox X

Sifagat [show details](#) 3:51 PM (17 hours ago) [Reply](#)

Hi Dean,

Please accept the following data as per your request. Please advised that all data for transcript requests for Fall 2008, Spring 2009, and summer 2009 was lost due to server crash last year. MIS was not able to recover the data that was stored in the server database. The following are data for Fall 2009, Spring 2010, and Summer 2010.

Fall 2009 – combined total of transcript requests received and completed for the months of September, October, November and December 2009 are:

- Sept. 2009 – 122
- Oct. 2009 – 136
- Nov. 2009 – 147
- Dec. 2009 – 99

Total: 504 for the 2009FA term

Spring 2010 – combined total of transcript requests received and completed for the months of January, February, March, April, and May 2010 are:

- Jan. 2010 – 195
- Feb. 2010 – 138
- Mar. 2010 – 147
- Apr. 2010 – 117
- May 2010 – 135

Total: 732 for the 2010SP term

Summer 2010 – combined total of transcript requests received and completed for the months of June and July, 2010 are:

- June 2010 – 119
- July 2010 – 112

Total: 231 for the 2010SU term

All transcript requests are for the purposes of off-island, military, personal, employment, scholarships, or for other purposes. The count for each term may include requests for official and unofficial transcripts for the said purposes.

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- c.ripley
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- Maina Saelua
- Rosevonne Pato
- Sifagatogo Tuitasi
- sleomiti

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Thanks,
Sifa

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Irene

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ACADEMIC AFFAIRS DIVISION
Office of the Dean of Academic Affairs

SCHEDULE OF FACULTY ORIENTATION WEEK

The Week of August 16 through 20, 2010

Mapusaga Campus

MONDAY, AUGUST 16, 2010

08:00 a.m. – 08:50 a.m.

CONTINENTAL BREAKFAST

Sign In and Pick Up Faculty Packets

Review Schedule for the Week of August 16-20, 2010

VENUE: ASCC FACULTY LOUNGE

09:00 a.m. – 10:20 a.m.

FACULTY WORKSHOPS

Refer to the Attached List of Faculty Assigned to Groups A & B

GROUP A

WORKSHOP: **Academic Advising**

PRESENTERS: ARO, Student Services & Academic Affairs

VENUE: TED Classroom 1

GROUP B

WORKSHOP: Course and Instructor Evaluations

PRESENTER: IE Director Pato and Assessment Planning Core
Committee

VENUE: TED Classroom 2

10:30 a.m. – 11:50 a.m.

FACULTY WORKSHOPS (continued)

GROUP A

WORKSHOP: Course and Instructor Evaluations

PRESENTERS: IE Director Pato and Assessment Planning Core
Committee

VENUE: TED Classroom 2

GROUP B

WORKSHOP: Academic Advising
PRESENTER: ARP, Student Services & Academic Affairs
VENUE: TED Classroom 1

12:00 p.m. – 12:55 p.m.

LUNCH

01:00 p.m. – 02:20 p.m.

PRESENTATION I

GROUP A

PRESENTATION: Closing the Assessment Loop
PRESENTERS: Assessment Planning Core Committee
VENUE: TED Classroom 1

GROUP B

PRESENTATION: General Education Outcomes (GEOs)
PRESENTER: Assessment Planning Core Committees - Members
VENUE: TED Classroom 2

~~12:30 p.m. – 01:20 p.m. LUNCH~~

01:30 p.m. – 02:50 p.m.

GROUP B

PRESENTATION: Closing the Loop
PRESENTERS: Assessment Planning Core Committee
VENUE: TED Classroom 1

GROUP A

PRESENTATION: General Education Outcomes (GEOs)
PRESENTERS: Assessment Planning Core Committee - Members
VENUE: TED 2

03:00 p.m.

END OF DAY ONE

TUESDAY, AUGUST 17, 2010

07:30 a.m. – 08:50 a.m.

CONTINENTAL BREAKFAST

Sign in and Pick Up Packets

09:00 a.m. – 11:50 a.m.

GENERAL IN HOUSE ASSEMBLY

ASCC LECTURE HALL

Opening Hymn and Prayer

Welcome Remarks

ASCC President

Announcements from Deans and Directors

Director/Dean of Community & Natural Resources

Chief Financial Officer

Vice President of Administration & Finance

Director of Institutional Effectiveness

Director of Human Resources

Director of Physical Facilities & Maintenance

Chief Information Officer

Director of Financial Aid

Vice President of Academic & Student Affairs

Dean of Academic Affairs

Introduction of New Instructors

Dean of Student Services

Dean of Trades & Technology Division

Director of ASBEP Teacher Education Program

Director of Samoan Studies Institute

Faculty Senate President

CLOSING REMARKS

CLOSING PRAYER

12:00 p.m. – 12:50 p.m.

LUNCH

01:00 p.m. – 02:50 p.m.

**DEPARTMENTAL MEETINGS/INSTRUCTION SET UP
FALL SEMESTER SYLLABI WRITING**

03:00 p.m.

END OF DAY TWO

WEDNESDAY, AUGUST 18, 2010 and THURSDAY, AUGUST 19, 2010

Wednesday, August 18, 2010

08:00 a.m. – 11:50 a.m.

NEW STUDENT REGISTRATION
VENUE: ASCC QUAD

12:00 p.m. – 12:50 p.m.

LUNCH

01:00 p.m. – 03:00 p.m.

NEW STUDENT REGISTRATION ONLY
VENUE: ASCC Quad

Thursday, August 19, 2010

08:00 a.m. – 11:50 a.m.

CONTINUING AND RETURNING STRUDENTS REGISTRATION
VENUE: ASCC Quad

12:00 noon

LUNCH

01:00 p.m. - 03:00 p.m.

END OF DAYS THREE AND FOUR

FRIDAY, AUGUST 20, 2010

10:00 a.m. – 11:50 a.m.

WELCOME BACK FACULTY ASSEMBLY
VENUE: ASCC Lecture Hall

Master of Ceremonies

VP Mikaele Etuale

Opening Hymn & Prayer

Opening Remarks

VP Mikaele Etuale

Welcome Remarks

President Seth Galeai

Keynote Speaker

Hon. Governor Togiola Tulafono

Closing Remarks

**HTC Uta Dr. Laloulu Tagoilelagi,
Chairman, Board of Higher Education**

Light Refreshments

01:00 p.m. – 03:00 p.m.

REGISTRATION (continued)

VENUE:

ASCC Quad

03:00 p.m.

END OF DAY FIVE

MONDAY, AUGUST 23, 2010

FIRST DAY OF INSTRUCTION

MWF Course Syllabi Due with Dean of Academic Affairs

TR Course Syllabi Due with Dean of Academic Affairs

2010 ASCC LIST OF FACULTY FOR FALL SEMESTER 2010 WORKSHOPS

GROUP A

Faofua Faatoafe
Lam Yuen Lam Yuen
Annie Panama
Fualaau Lancaster
Maxine Tuiolemotu
Dennis Lutu Fuimaono
Larry A. Purcell
Sonny Leomiti
Ben Goodwin
Ethel Salanoa Sokimi
Jean Hollister Mareko
Kuki Tuiasosopo
Daniel Chang
Malamalama Muagututia
Melelina Fiaui
Poe Mageo
Sinaitaaga Judy Ann Mose
Laaui Siisii Liufau
Marston Porter
Ann Longnecker
Dave Godinet
Kitzgen Moliga
Tamari Mulitalo Cheung
Alofa Nuusila
Kenneth Belle
Joseph Stanislaus
Floramma Stanislaus
Elvis Zodiacal
Toaiva Fiame Tago
Repeka Alaimoana Nuusa
Roy Fua
Eseta Taotua
Donna Achica Talaeai
Michael Leau
Tom Hardy
Taetuli Laulu
Fred Suisala
Carmela Gallace

GROUP B

Athena Tony Mauga
Mark Mageo
Mary Taufetee
Matesina Aseta Willis
Matailupevao Leupolu
Lina Galeai Scanlan
Filemoni Lauilefue
Elisapeta Faalafi Jones
Florangel Calumpang
Siamaua Eliapo Ropeti
Namulauulu V. Paul Pouesi
Regina Meredith
Avaiu Sunia Saena
Lawrence Fauston Wilson
James Barlow
Letupu Tauanuu Moananu
Frederick Wanjau
Tunufai Leiato
Lele Ah Mu
Ed Imo
Filimatasina Vaiau
Teleiai Christian Ausage
Evile Feleti
Fuamatala Lucille Achica
Michael Otto Hansell
Randy Dewees
Randall Baker
Meagan Goldfarb
Lillian Ofagalilo Temese
Elizabeth Leuma
Tauvela Fale
Joseph Faiiai
Epifania Laulu
Robert Moore
Vaina Vaina
Faafetai Wells
Jack Anesi
Victor Ualesi