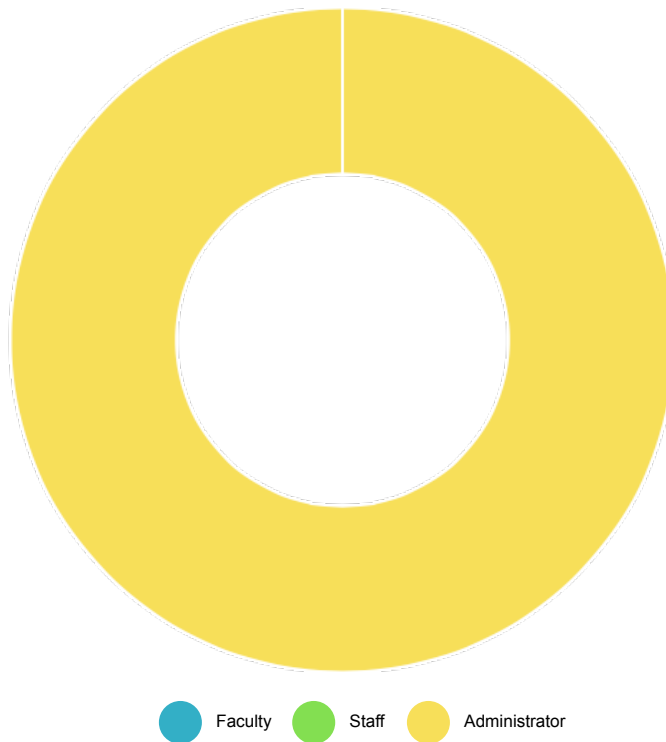


# Quick Report

Please indicate your status.

	Faculty	Staff	Administrator	Standard Deviation	Responses
All Data	0 (0%)	0 (0%)	1 (100%)	0.47	1



1. Submission Date: (Aso lafoina mai ai)

## Text Responses

06/25/2015

2. Name and Title of your immediate supervisor: (Igoa ma le tulaga o lou pule)

## Text Responses

VP Administration

3. List the outcomes for your Dept/Prog/Div: (Lisi mai Matāti'a Ausia (Vaega poo Tikeri) mo lau matagaluega/polokalama/Vaega:)

### Text Responses

- \* Community Outreach;
- \* Small Business Training;
- \* Small Business Counseling;
- \* Economic Capital Infusion.

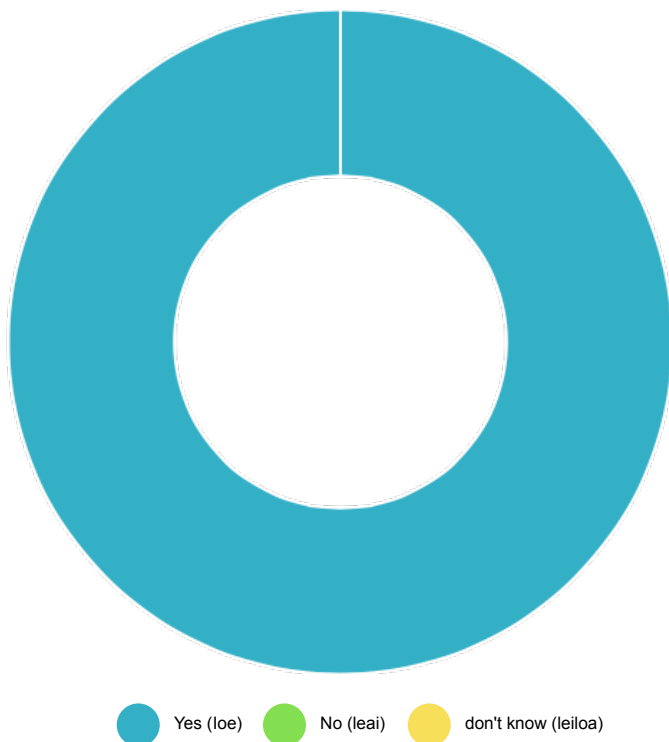
4. Explain how your mission and outcomes support the institution's mission: (Faamatala le sootaga ma le lagolagoina o la tou manulauti ma matati'a ausia o le Manulauti a le Kolisi)

### Text Responses

1. Community Outreach;  
American Samoa Community College supports the local Community in General via various forms of outreach.
  2. Small Business Training;  
Business Training is one aspect of business community training out reach.
- \* Small Business Counseling;  
Business Counseling is another aspect of business community development out reach.
- \* Economic Capital Infusion is an aspect of economic financial growth assistance.

1a. Does the prog/dept/div conduct/undergo a periodic evaluation on the effectiveness of instruction and services? (E faatino ni suesuega faavaitau a le matagaluega/polokalama/vaega e iloilo ai le aogā o aoaoga ma tautua?)

	Yes (Ioe)	No (Ieai)	don't know (Ieiloa)	Standard Deviation	Responses
All Data	1 (100%)	0 (0%)	0 (0%)	0.47	1



1b. Please explain: (Fa'amolemole fa'amatala)

**Text Responses**

The SBDC is evaluated annually by the US Small Business Administration.

2. How does your dept/prog/divsupport student learning and achievement? (E faapefea ona lagolago e le tou matagaluega/polokalama/vaega aoaoga ma tulaga ausia a tagata aooga?)

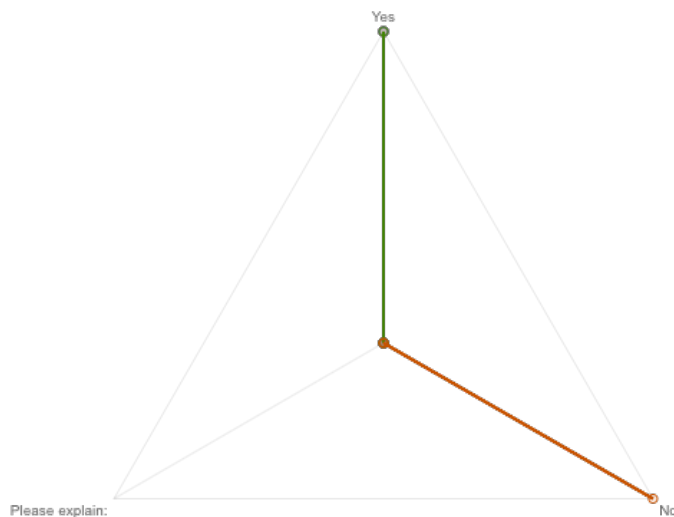
**Text Responses**

The SBDC supports adult student learning and achievement.








3. Check the following used for evaluating the effectiveness of the dept/prog/div: Please explain how each is used. (Togi ripoti na faaaogā i le iloiloga o le aogā o la outou vaega. Faamolemole

taamataia pe taaperea ona taaoga ia ripoti taitasi.)

	Yes	No	Please explain:	Standard Deviation	Responses	Weighted Average
Annual Reports (Ripoti faaletausaga: Ioe pe Leai, Faamolemole faamatala.)	1 (100%)	0 (0%)	0 (0%)	0.47	1	1 / 2
Quarterly Reports (Ripoti faalekuata. Ioe pe Leai, Faamolemole faamatala)	1 (100%)	0 (0%)	0 (0%)	0.47	1	1 / 2
Bi-weekly Reports (Ripoti tai lua vaiaso. Ioe pe Leai, Faamolemole faamatala).	1 (100%)	0 (0%)	0 (0%)	0.47	1	1 / 2
Student Learning Outcomes (Agavaa Ausia Tagata Aooga. Ioe pe Leai, Faamolemole faamatala)	1 (100%)	0 (0%)	0 (0%)	0.47	1	1 / 2
Institutional Strategic Plan (Fuafuaga Faataatia Kolisi. Ioe pe Leai, Faamolemole faamatala)	1 (100%)	0 (0%)	0 (0%)	0.47	1	1 / 2
Performance Evaluation (Iloiloga o Galuega Faatino. Ioe pe Leai, Faamolemole faamatala)	1 (100%)	0 (0%)	0 (0%)	0.47	1	1 / 2
Program Review (Iloiloga o Polokalama. Ioe pe Leai, Faamolemole faamatala)	1 (100%)	0 (0%)	0 (0%)	0.47	1	1 / 2
Course Evaluation (Suesuega o Mataupu. Ioe pe Leai, Faamolemole faamatala)	1 (100%)	0 (0%)	0 (0%)	0.47	1	1 / 2
Student Satisfaction Survey (Suesuega Lotomalie Tagata Aooga. Ioe pe Leai, Faamolemole faamatala)	1 (100%)	0 (0%)	0 (0%)	0.47	1	1 / 2
Fact Sheets (Pepa o Faamatalaga Moni. Ioe pe Leai, Faamolemole faamatala)	1 (100%)	0 (0%)	0 (0%)	0.47	1	1 / 2
Other Evidence (Nisi faamaumauga. Ioe pe Leai, Faamolemole faamatala)	0 (0%)	1 (100%)	0 (0%)	0.47	1	2 / 2
						1.09 / 2



- Annual Reports (Ripoti faaletausaga: Ioe pe Leai, Faamolemole faamatala.)
- Quarterly Reports (Ripoti faalekuata. Ioe pe Leai, Faamolemole faamatala)
- Bi-weekly Reports (Ripoti tai lua vaiaso. Ioe pe Leai, Faamolemole faamatala).
- Student Learning Outcomes (Agavaa Ausia Tagata Aooga. Ioe pe Leai, Faamolemole faamatala)

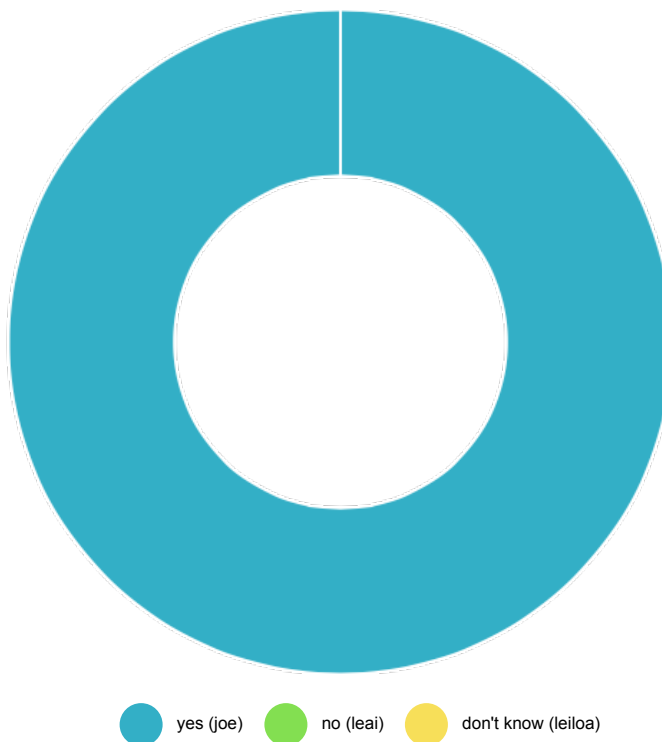
-  Institutional Strategic Plan (Fuafuaga Faataatia Kolisi. Ioe pe Leai, Faamolemole faamatala)
-  Performance Evaluation (Iloiloga o Galuega Faatino. Ioe pe Leai, Faamolemole faamatala)
-  Program Review (Iloiloga o Polokalama. Ioe pe Leai, Faamolemole faamatala)
-  Course Evaluation (Suesuega o Mataupu. Ioe pe Leai, Faamolemole faamatala)
-  Student Satisfaction Survey (Suesuega Lotomalie Tagata Aooga. Ioe pe Leai, Faamolemole faamatala)
-  Fact Sheets (Pepa o Faamatalaga Moni. Ioe pe Leai, Faamolemole faamatala)
-  Other Evidence (Nisi faamaumauga. Ioe pe Leai, Faamolemole faamatala)

## Text Responses

<b>Annual Reports (Ripoti faaletausaga: Ioe pe Leai, Faamolemole faamatala.)</b>	To keep the SBA and ASCC updated with training and counseling data.
<b>Quarterly Reports (Ripoti faalekuata. Ioe pe Leai, Faamolemole faamatala)</b>	To keep ASCC updated with Small Business Training, Counseling, and economic impact information.
<b>Bi-weekly Reports (Ripoti tai lua vaiaso. Ioe pe Leai, Faamolemole faamatala).</b>	To keep ASCC updated with Center Activities.
<b>Student Learning Outcomes (Agavaa Ausia Tagata Aooga. Ioe pe Leai, Faamolemole faamatala)</b>	To keep the SBA Updated.
<b>Institutional Strategic Plan (Fuafuaga Faataatia Kolisi. Ioe pe Leai, Faamolemole faamatala)</b>	To keep both ASCC and the SBA Updated.
<b>Performance Evaluation (Iloiloga o Galuega Faatino. Ioe pe Leai, Faamolemole faamatala)</b>	By the SBA
<b>Program Review (Iloiloga o Polokalama. Ioe pe Leai, Faamolemole faamatala)</b>	By the SBA Annually
<b>Course Evaluation (Suesuega o Mataupu. Ioe pe Leai, Faamolemole faamatala)</b>	By the SBA via Survey
<b>Student Satisfaction Survey (Suesuega Lotomalie Tagata Aooga. Ioe pe Leai, Faamolemole faamatala)</b>	By the SBDC
<b>Fact Sheets (Pepa o Faamatalaga Moni. Ioe pe Leai, Faamolemole faamatala)</b>	By the SBDC at <a href="http://www.as-sbdc.org">www.as-sbdc.org</a>
<b>Other Evidence (Nisi faamaumauga. Ioe pe Leai, Faamolemole faamatala)</b>	N/A

1a. Have evaluation processes resulted in recent/continuous improvements? Please explain (Na mafai ona fa'aauau faaleleiga ona o faaiuga mai iloiloga?)

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	1 (100%)	0 (0%)	0 (0%)	0.47	1



1b. Please explain: (Fa'amolemole fa'amatala)

Text Responses

SBA Evaluation assists annual Center goal adjustment and annual improvement.

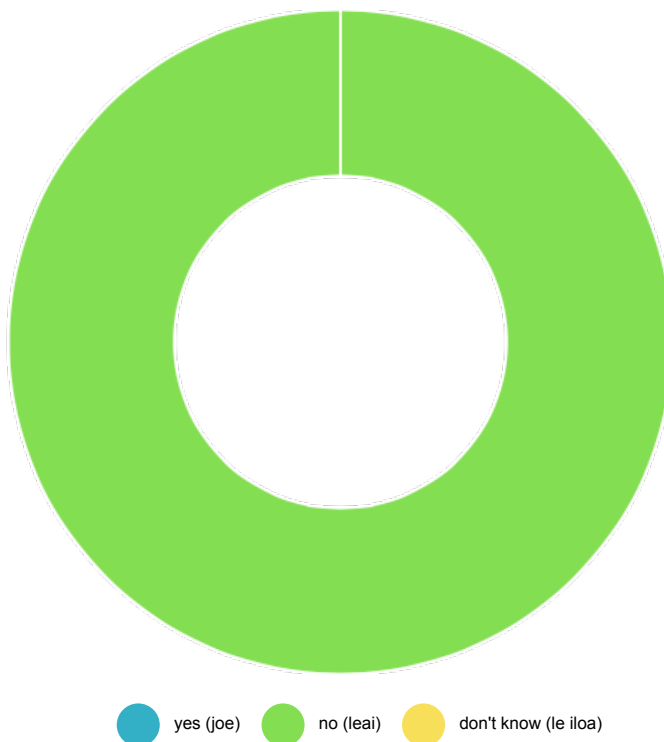
2. What outcomes did these improvement help achieve? Please explain: (O a ni matāti'a na mafai e nei faaleleiga ona 'ausia? Faamolemole faamatala)

Text Responses

- \* Community Outreach;
- \* Small Business Training;
- \* Small Business Counseling;
- \* Economic Capital Infusion.

3a. Where there any recommendations from the previous Divisional Assessment (2014) that were not completed/acted on in the past year? (Na iai ni fautuga mai le Suesuega a le Vaega e le'i mafai ona faia i le tausaga talu ai?)

	yes (joe)	no (leai)	don't know (le iloa)	Standard Deviation	Responses
All Data	0 (0%)	1 (100%)	0 (0%)	0.47	1



3b. Please explain: (Fa'amolemole fa'amatala)

Text Responses

Assessments led to keeping annual goals at the same levels as previous year.

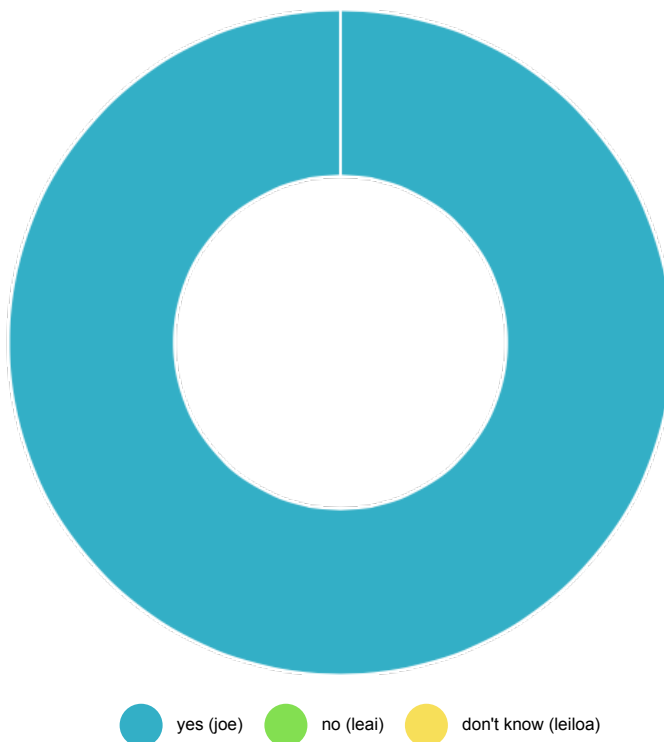
4. List significant achievements made to this Dept/Prog/Div over this past year: (Lisi mai ni matāti'a na ausia e le polokalama/matagaluega/vaega i le tausaga talu ai?)

Text Responses

The SBDC meet all goals except the Capital Infusion requirement. (No local commercial bank) and goal was not required.

1a. Does your dept/prog/div recognize and implement feedback from faculty and staff in decision making for continuous improvement to the institution? (E amanaia ma faaaoga e tou matagaluega/polokalama/vaega manatu tuuina mai e faiaoga ma tagata faigaluega i faaiuga fai mo le fa'aauau o le faaleleia o le Kolisi?)

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	1 (100%)	0 (0%)	0 (0%)	0.47	1



1b. Please explain: (Fa'amolemole fa'amatala)

### Text Responses

The SBDC consults with ASCC Business Department and Business Office concerning ongoing business issues.



2a. Are Dept/Prog/Div SOPs and decisions regularly communicated to staff/faculty? (E masani ona logo atu i tagata faigaluega/faiaoga faaiuga ma faagasologa (SOP) a le Vaega/Matagaluega/polokalama?)

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	1 (100%)	0 (0%)	0 (0%)	0.47	1



2b. Please explain: (Fa'amolemole fa'amatala)

Text Responses

Staff has all SBDC Documents on hand for SBA physical review.

3a. Are the decisions systematically documented and archived? (E faasolosolo lelei le faamauina ma le teuina o faaiuga?)

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	1 (100%)	0 (0%)	0 (0%)	0.47	1



3b. Please explain: (Fa'amolemole fa'amatala)

Text Responses

Via reports to the SBA and ASCC.

1a. Is the Number of personnel adequate to support your Dept/Prog/Div? (O fetai le fuainumera o tagata faigaluega mo le lagolagoina o lau matagaluega?)

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	1 (100%)	0 (0%)	0 (0%)	0.47	1



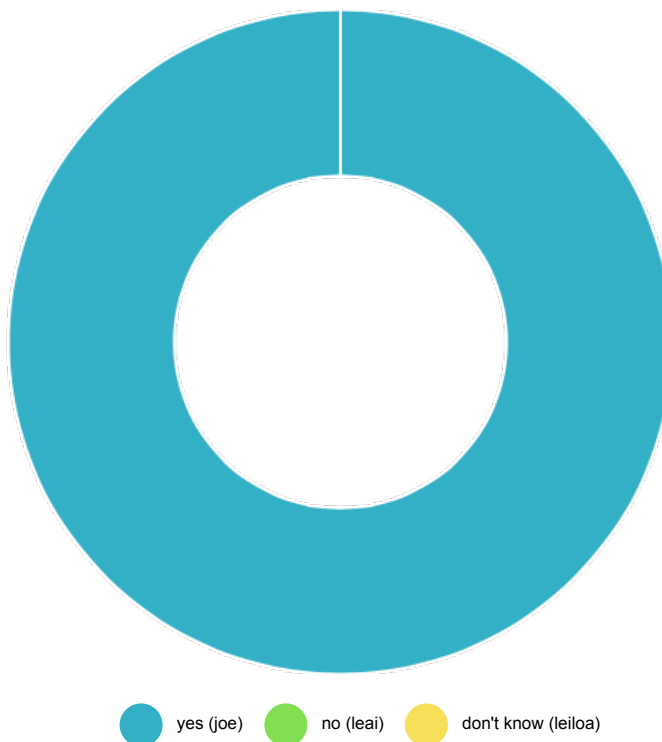
1b. Please explain: (Fa'amolemole fa'amatala)

Text Responses

We have just enough staff but will need to add more in 2016.

2a. Do personnel possess all specialized skills or credentials required to support the Dept/Prog/Div? (Ua iai i tagata faigaluega agavaa poo tomai tau aoga o loo manaomia i le lagolagoina o le polokalama? Ioe pe Leai pe Ou te le iloa.)

	yes (ioe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	1 (100%)	0 (0%)	0 (0%)	0.47	1



2b. Please explain: (Fa'amolemole fa'amatala)

Text Responses

Professional Development is attend on a regular bases.

3a. Are all proper documentation (degrees, certificates, etc.,) on file and continuously updated? (O atoatoa faamaumauga (tikeri, tipiloma...) i faila ma faaauau faaopoopoga?)

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	1 (100%)	0 (0%)	0 (0%)	0.47	1



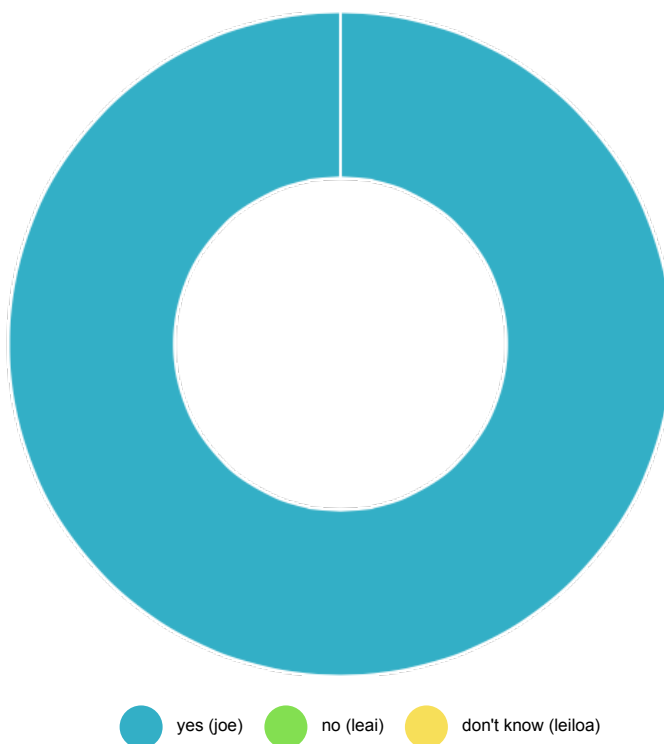
3b. please explain: (Fa'amolemole fa'amatala)

Text Responses

N/A

4a. Are all personnel in this Dept/Prog/Div careful in protecting the security, confidentiality and integrity of student information according to FERPA? (O faaeteete tagata faigaluega i lenei vaega i le malu puiipuia o faamatalaga uma e tusa ma tulafono a le Kolisi, Faigamalo faalotoifale, feterale?)

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	1 (100%)	0 (0%)	0 (0%)	0.47	1



4b. Please explain: (Fa'amolemole fa'amatala)

### Text Responses

By SBA standards.

5. Does your dept/prog/div effectively use its personnel to achieve its mission? (O faaoga tatau e lau matagaluega/polokalama/vaega au tagata faigaluega ina ia 'ausia ai lana manulauti?)

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	1 (100%)	0 (0%)	0 (0%)	0.47	1



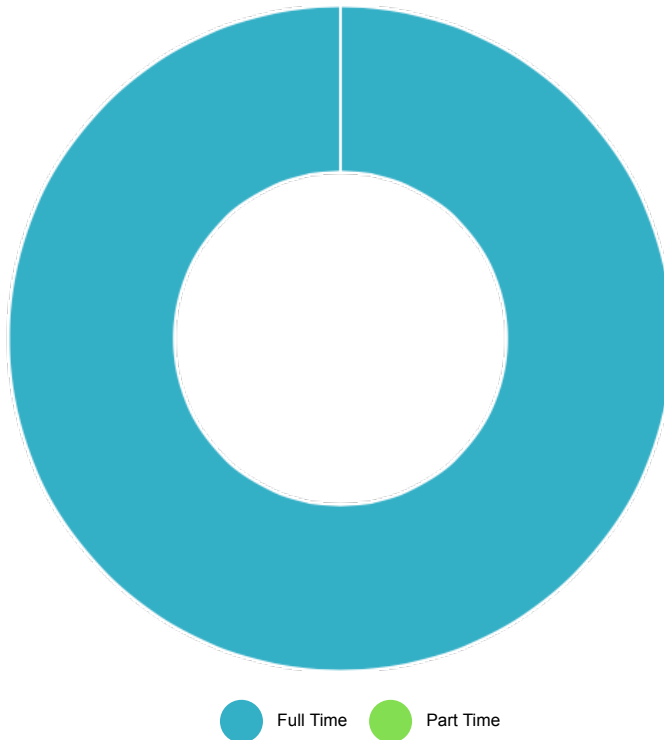
5b. Please explain how it can improve: (Faamolemole faamalamalama mai i lalo pe faapefea ona faaleleia.)

Text Responses

N/A

### Are you a full time or Part Time employee?

	Full Time	Part Time	Standard Deviation	Responses
All Data	1 (100%)	0 (0%)	0.5	1



### Number of Courses you teach:

#### Text Responses

We teach SBA Business Courses.

### Degrees, Coursework, and or Publications

#### Text Responses

We use NextLevel and QuickBooks Training.

### Other Qualifications not listed in previous question:

#### Text Responses

No



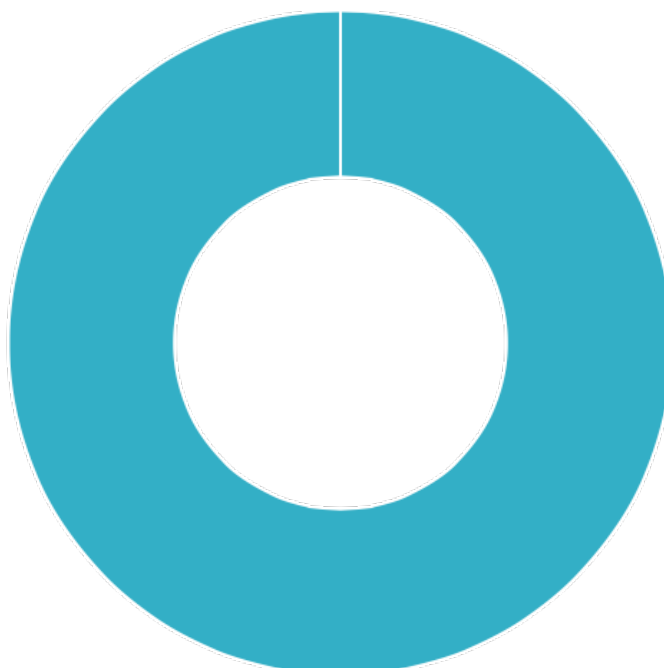
List involvement in college/instruction'community activivites (i.e club sponsorships, committees, boards, organizations, etc.)

### Text Responses

The SBDC participates as needed by the college.

1a. Have faculty/staff in the dept/prog/div involved themselves in in-service training and other professional development? (Na auai le afaigaluega o le matagaluega/polokalama/vaega i ni aoaoga 'a 'o galulue ma isi aoaoga 'auā le alualu i luma?)

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	1 (100%)	0 (0%)	0 (0%)	0.47	1



● yes (joe)
 ● no (leai)
 ● don't know (leiloa)

1b. If "yes", please list evidence: (Afai e "loe" faamatala mai pine faamau o iai.)

### Text Responses

SBDC Courses are offer on ASCC campus and online at [www.as-sbdc.org](http://www.as-sbdc.org)

2a. Are there any unmet needs for professional development among personnel in this Dept/Prog/Div? (O iai ni manaoga tau aoaoga e le'i faia mo le afaigaluega a lau matagaluega/polokalama/vaega?)

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	0 (0%)	1 (100%)	0 (0%)	0.47	1



2b. Please explain: (Fa'amolemole fa'amatala)

Text Responses

The staff has annual professional development training.

3a. Are faculty/staff evaluated on an annual basis by the immediate Supervisor (i.e. Director, Dean, Vice-President, Chairperson)? (O iloilo galuega faatino faaletausaga mo faiaoga/tagata faigaluega e le Ta'ita'i (e pei o Taitaifono, Faatonu, Matua o le saofaiga, Sui-Peresitene.)

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	1 (100%)	0 (0%)	0 (0%)	0.47	1



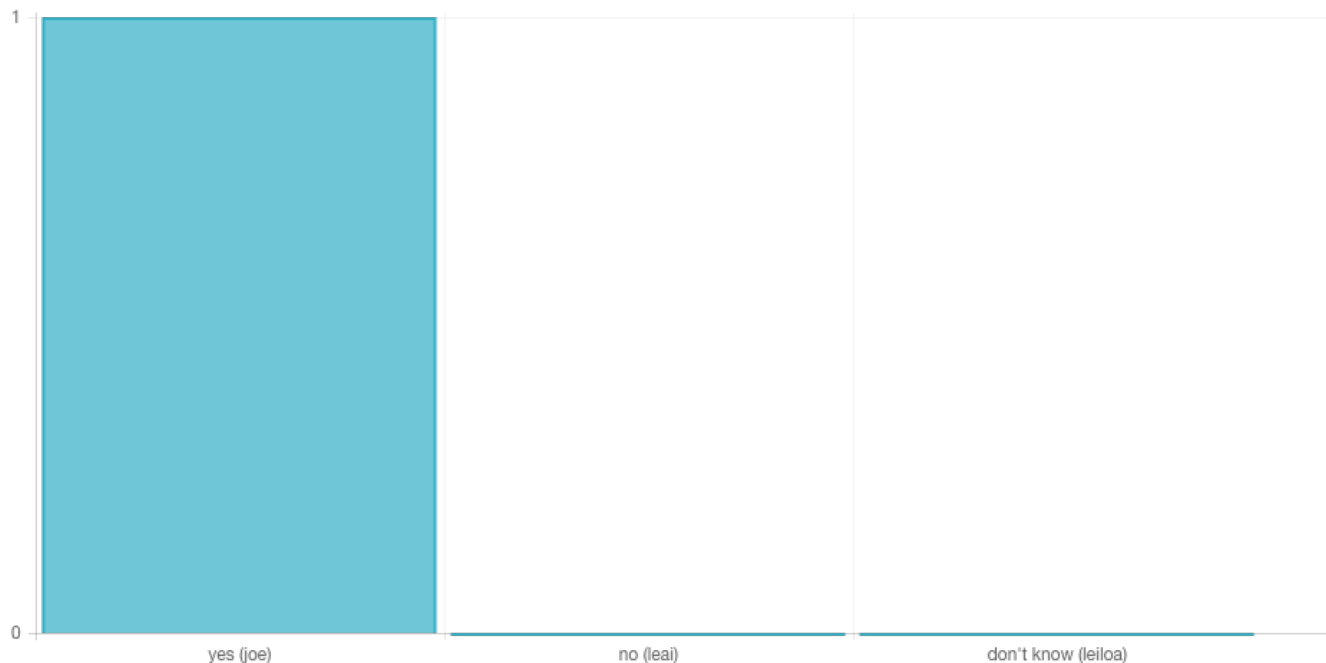
3b. Please explain:

Text Responses

At the beginning of each annual contract.

4a. Are evaluations consistent and completed in a timely manner as documented in ASCC policies?  
 (O mulimulita'i iloiloga o galuega faatino e tusa ma tulafono a le Kolisi Tuufaatasi?)

	yes (joe)	no (leai)	don't know (leiloa)	Responses
All Data	1 (100%)	0 (0%)	0 (0%)	1



4b. Please explain: (Fa'amolemole fa'amatala)

Text Responses

N/A

- Briefly describe the facilities occupied by your Dept/Prog/Div (ie. classrooms, offices, labs, etc.,)? (Otooto mai se faamatalaga o ituaiga fale/potu o faaoga e lau matagaluega/polokalama/vaega. (e iai potu aoga, ofisa, potu su'esu'e ma isi)

Text Responses

The SBDC has use of Building M-1 ongoing.

2a. Are all facilities adequate to support the mission of your Dept/Prog/Div? (O talafeagai fale/potu aua le lagolagoina o le manulauti a lau matagaluega/polokalama/vaega?)

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	1 (100%)	0 (0%)	0 (0%)	0.47	1



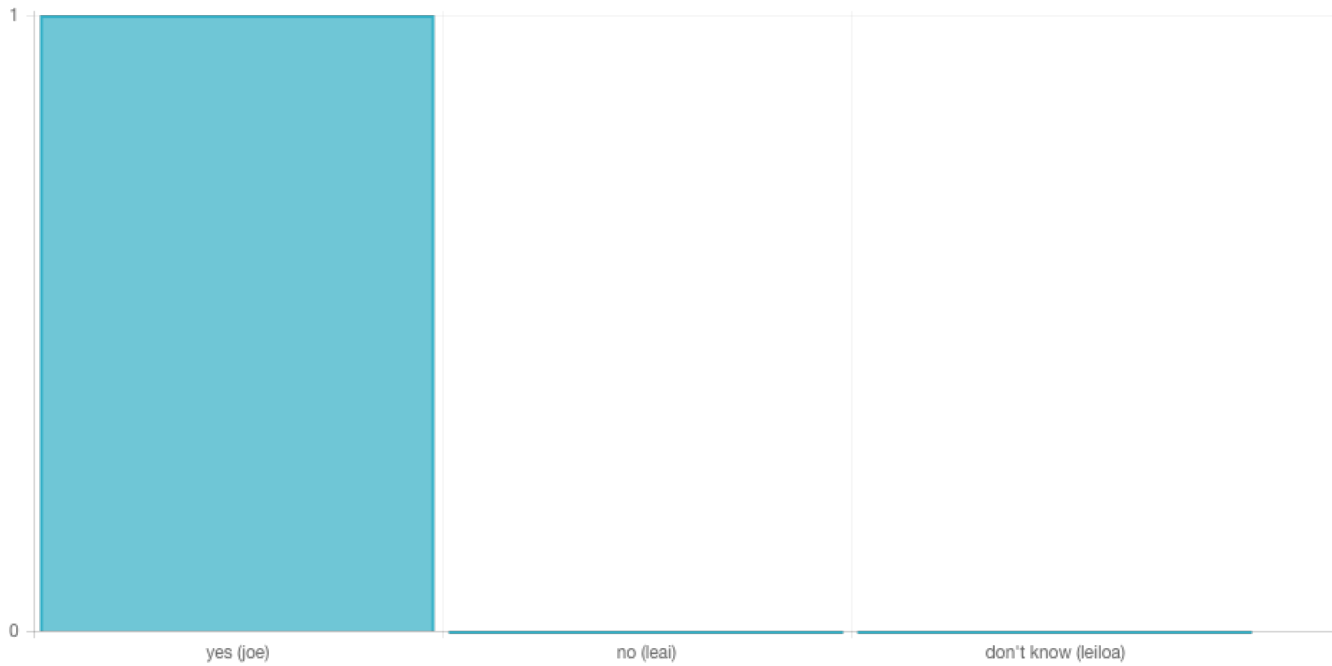
2b. Please explain: (Fa'amolemole fa'amatala)

Text Responses

N/A

3a. Does the institution operate and maintain physical facilities that are adequate to serve the needs of this dept/prog/div? (O faa'oga ma tausi e le aoga ni fale/potu e talafeagai e tautuaina le mana'oga o le matagaluega/polokalama/vaega. Ioe pe Leai poo le Ou te lē iloa)

	yes (joe)	no (leai)	don't know (leiloa)	Responses
All Data	1 (100%)	0 (0%)	0 (0%)	1



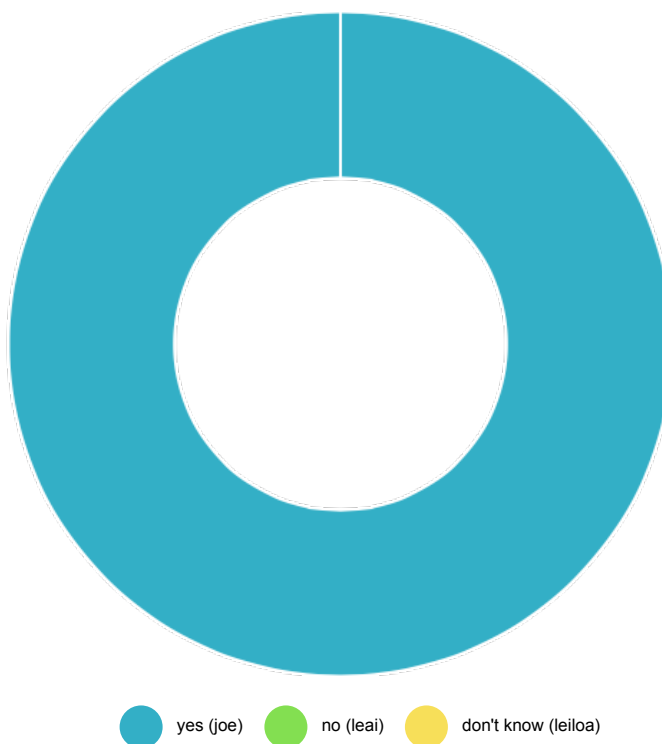
3b. Please explain: (Fa'amolemole fa'amatala)

Text Responses

Building M-1

4a. Does the institution take reasonable steps to provide a healthy, safe, and secure environment for this dept/prog/div? (O faia e le kolisi ni gaoioiga mo se siosiomaga maloloina, saogalemu ma malupuipua mo lenei matagaluega/polokalama/vaega?)

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	1 (100%)	0 (0%)	0 (0%)	0.47	1



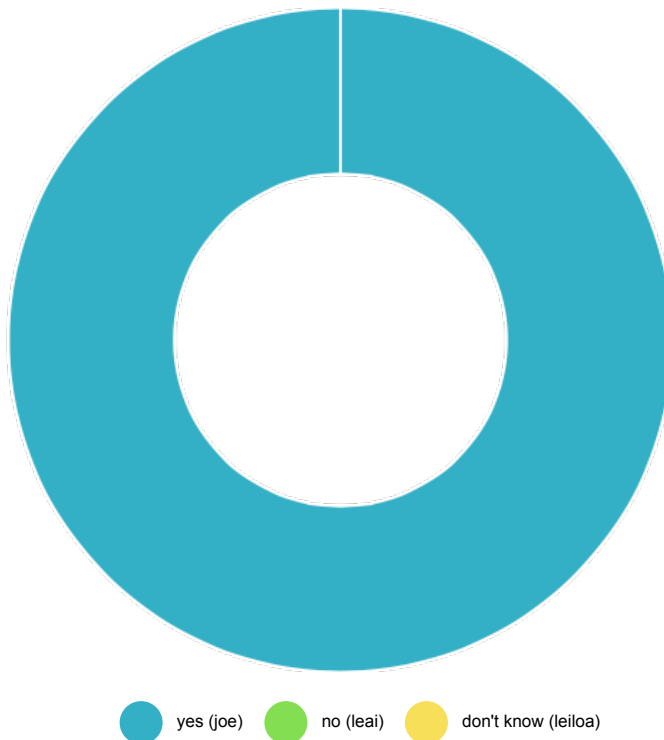
4b. Please explain: (Fa'amolemole fa'amatala)

Text Responses

The SBDC is cleaned and resupplied Daily.

5a. Are the physical facilities accessible to persons with disabilities? (O faigofie ona faaaoga potu/fale e tagata o iai manaoga faapitoa?)

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	1 (100%)	0 (0%)	0 (0%)	0.47	1



5b. If no, please describe below what is needed to make your area accessible: (faamolemole faamatala mai i lalo atu mea e moomia e faafaigofie ai ona faaaoga)

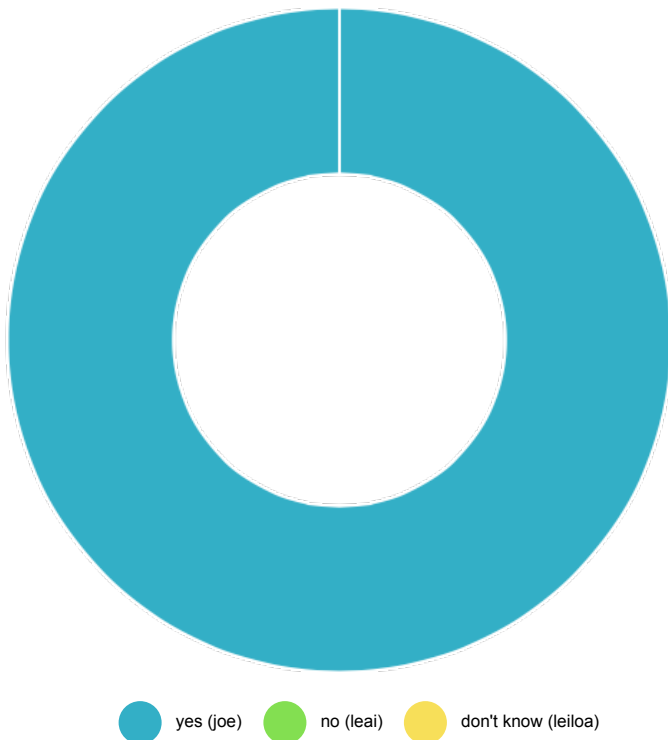
Text Responses

N/A



6a. Are additional facilities required to support the Dept/Prog/Div? (O iai ni fale /potu faaopoopo o moomia e lagolago ai le matagaluega/polokalama/vaega?)

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	1 (100%)	0 (0%)	0 (0%)	0.47	1



6b. If so, please list and explain: (Afai o lea, faamolemole lisi i lalo ma faamalamalama mai)

Text Responses

For expansion to Pago Pago and added services.

1. Briefly describe current equipment used by your dept/prog/div and indicate whether it is adequate or inadequate: (Ootoo mai meafaigaluega o loo faaaoga i le taimi nei e lau matagaluega/polokalama/vaega ma faailoa mai poo talafeagai pe leai:)

Text Responses

Computers, projection machines, Televisions for training and counseling.

2a. Are additional equipment required to support the dept/prog/div? (O moomia nisi meafaigaluega e lagolago ai le matagaluega/polokalama/vaega?)

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	1 (100%)	0 (0%)	0 (0%)	0.47	1



2b. If so, please list and explain: (Afai o lea, faamolemole lisi mai ma faamalamalama.)

Text Responses

To furnish new office when complete in Pago Pago.

3a. Does the div/dept/prog account for its equipment through regular inventory? (O mataitū lelei e le matagaluega/polokalama/vaega ana meafaigaluega, e ala i ana suega oloa faavaitau?)

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	1 (100%)	0 (0%)	0 (0%)	0.47	1



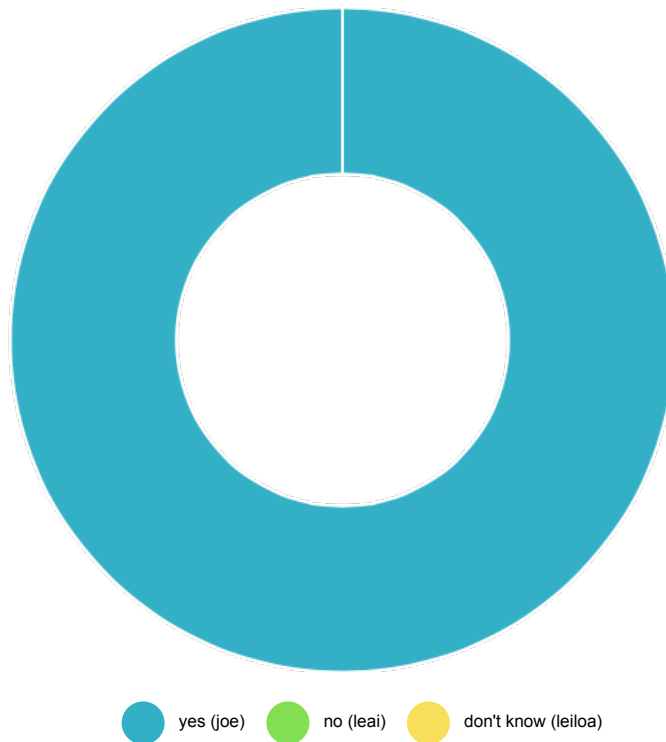
3b. Please explain: (Fa'amolemole fa'amatala)

Text Responses

Via ASCC Business Office regular inventory.

4a. Does the div/dept/prog account for preventive maintenance of its equipment? (O nofo tapena le matagaluega/polokalama/vaega aua le puipuiga ma le faaleleia o ana meafaigaluega. Ioe pe Leai pe Ou te lē Iloa. Faamolemole faamalamalama mai.)

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	1 (100%)	0 (0%)	0 (0%)	0.47	1



4b. Please explain: (Fa'amolemole fa'amatala)

Text Responses

Via ASCC Business Office Accounting.

5a. Is the equipment used by this dept/prog/div similar to that used in the workplace or at a higher level institution? (O tai tutusa meafaigaluega a le matagaluega/polokalama/vaega ma mea e faaaoga i falefaigaluega poo isi kolisi ma iunivesite?)

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	1 (100%)	0 (0%)	0 (0%)	0.47	1



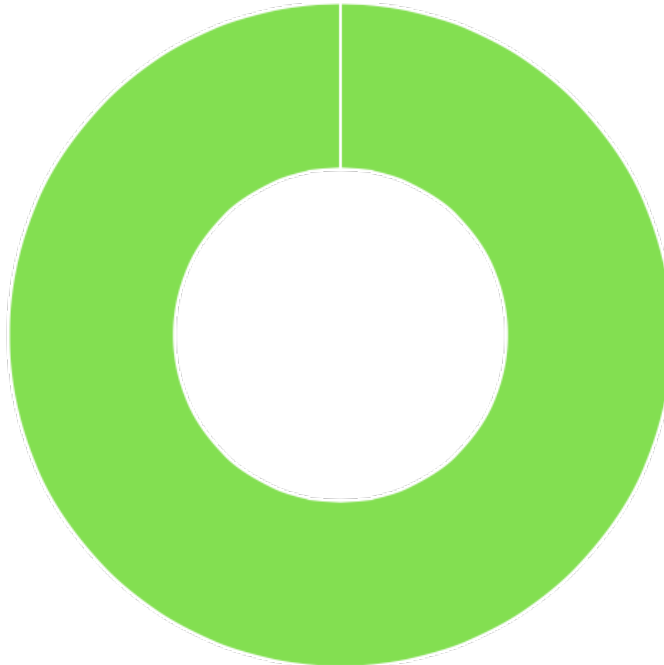
5b. Please explain: (Fa'amolemole fa'amatala)

Text Responses

N/A

6a. Is there a need to update/upgrade equipment for improvement of services? (O moomia ona siitia le tulaga o meafaigaluega mo le faaleleia o auunaga?)

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	0 (0%)	1 (100%)	0 (0%)	0.47	1



● yes (joe)
 ● no (leai)
 ● don't know (leiloa)

6b. Please explain: (Fa'amolemole fa'amatala)

Text Responses

N/A

1a. Is the budget information available to this Dept/Prog/Div? (O tatala le avanoa e maua ai ni faamaumauga o le Tala o le Tupe e ta'ita'i o matagaluega/polokalama/vaega?)

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	1 (100%)	0 (0%)	0 (0%)	0.47	1



1b. Please explain: (Fa'amolemole fa'amatala)

Text Responses

The SBDC and the ASCC Business Office Maintains Budget information.

2a. Are faculty/staff involved in div/dept/prog annual budget planning? (O 'auai faiaoga/'au faigaluega i le fuafuaina o le tala i le tupe faaletausaga a le matagaluega/polokalama/vaega?)

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	1 (100%)	0 (0%)	0 (0%)	0.47	1



2b. Please explain: Fa'amolemole fa'amatala)

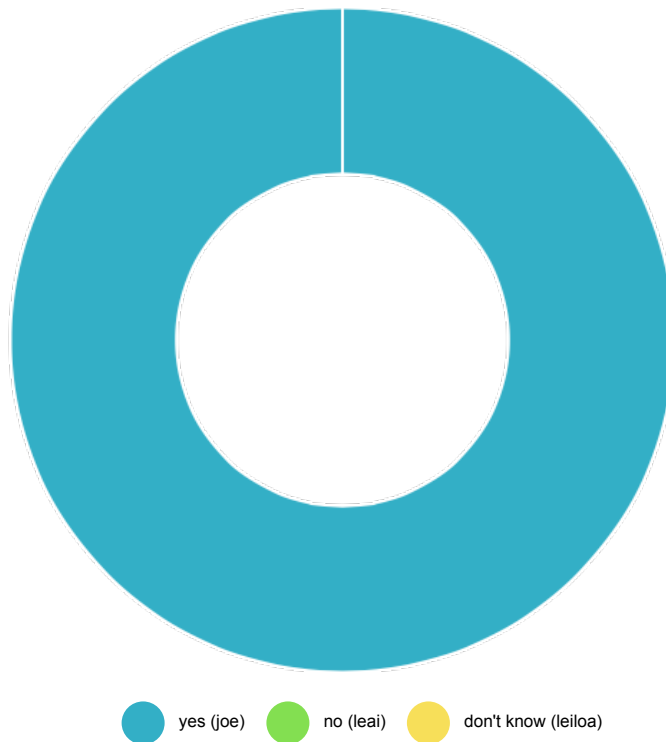
Text Responses

Staff is involved in budget planning.



3a. Does the dept/prog/div provide guidance on budget processes, analysis, and preparation? (O ofo atu e le matagaluega/polokalama/vaega ni ta'iala o le faagaoioiga o tala o tupe, iloiloga ma sauniga?)

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	1 (100%)	0 (0%)	0 (0%)	0.47	1



3b. Please explain: (Fa'amolemole fa'amatala)

Text Responses

N/A

4a. Is adequate financial support available to meet the needs of this Dept/Prog/Div? (O lava le lagolago tau tupe o faaavanoa atu mo matagaluega/polokalama/vaega?)

	yes (ioe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	1 (100%)	0 (0%)	0 (0%)	0.47	1



4b. Please explain: (Fa'molemole fa'amatala)

Text Responses

the SBDC is supported by the SBA, ASCC, and the Bank of Hawaii.

5a. Does the dept/prog/div effectively use its current financial resources to achieve its mission? (O faaaogā tatau e le matagaluega/polokalama/vaega ana alaga'oa tau tupe e ausia ai lana manulauti?)

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	1 (100%)	0 (0%)	0 (0%)	0.47	1



5b. Please explain: (Fa'amolemole fa'amatala)

Text Responses

N/A

6a. Does the dept/prog/div have any budget priorities to implement for continuous improvement to achieve its mission? (O iai ni faamuamua tau tala o le tupe a le matagaluega/polokalama/vaega o fia faatino mo le alualu pea i luma, ina ia ausia ai lana manulauti? )

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	1 (100%)	0 (0%)	0 (0%)	0.47	1



6b. Please explain: (Fa'amolemole fa'amatala)

Text Responses

The SBDC Has a budget approved by the SBA and ASCC.

1a. Is technology used to improve student learning and services? (O faaoga le tekonoosi e faaleleia ai aoaoga ma tautua mo tagata aooga ?)

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	1 (100%)	0 (0%)	0 (0%)	0.47	1



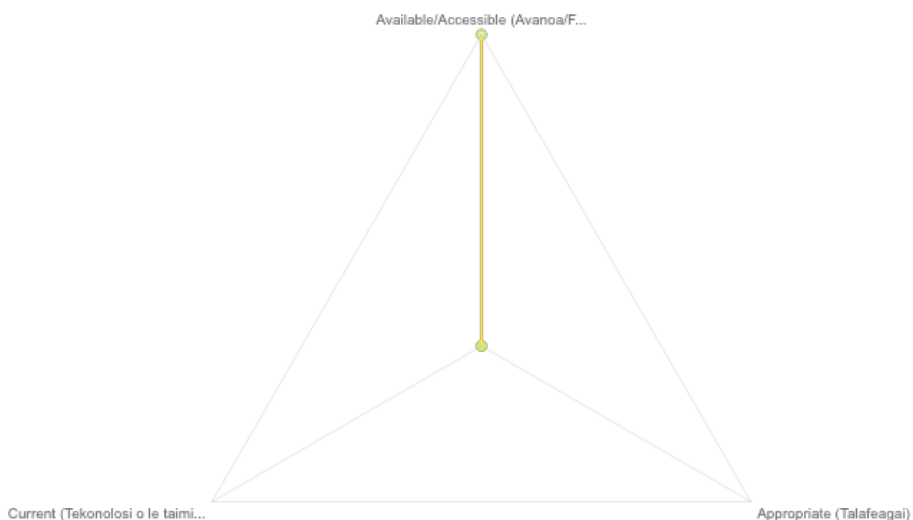
1b. Please explain: (Fa'amolemole fa'amatala)

Text Responses

The SBDC Provides Computer Access

## 2. Check the following technologies sufficient to perform your duties:

	Available/Accessible (Avanoa/Faigofie ona maua)	Appropriate (Talafeagai)	Current (Tekonolosi o le taimi nei)	Standard Deviation	Responses	Weighted Average
ASCC Online Systems (Moodle, Compliance Assist, Colleague, Webmail, Website etc.) (Sisitema a le Kolisi Tuuafaatasi (polokalama e fai ai vasega)	1 (100%)	0 (0%)	0 (0%)	0.47	1	1 / 3
Software (Microsoft Office, SPSS, CAD, Autodesk, etc..) (Poloklama tau komepiuta)	1 (100%)	0 (0%)	0 (0%)	0.47	1	1 / 3
Internet Connectivity (speed, etc.) (Fesootaiga tau initaneti)	1 (100%)	0 (0%)	0 (0%)	0.47	1	1 / 3
						1 / 3

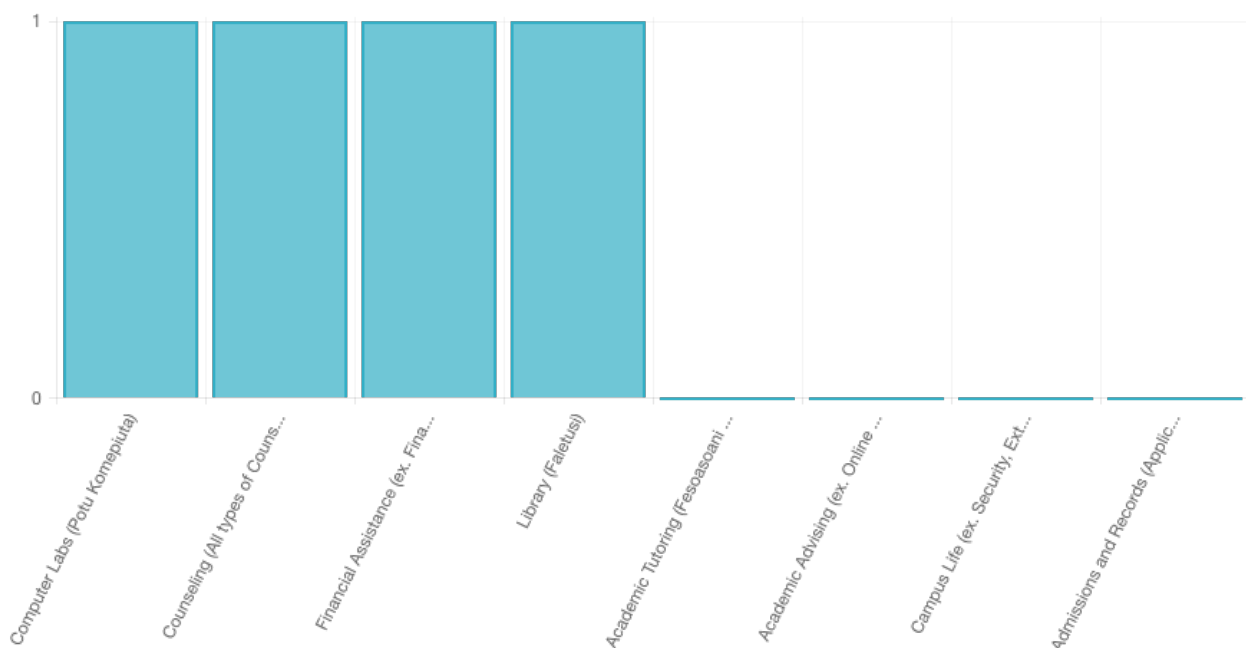


- ASCC Online Systems (Moodle, Compliance Assist, Colleague, Webmail, Website etc.) (Sisitema a le Kolisi Tuuafaatasi (polokalama e fai ai vasega)
- Software (Microsoft Office, SPSS, CAD, Autodesk, etc..) (Poloklama tau komepiuta)
- Internet Connectivity (speed, etc.) (Fesootaiga tau initaneti)

Other technologies used:(Ma isi tekonolosi faaoga)

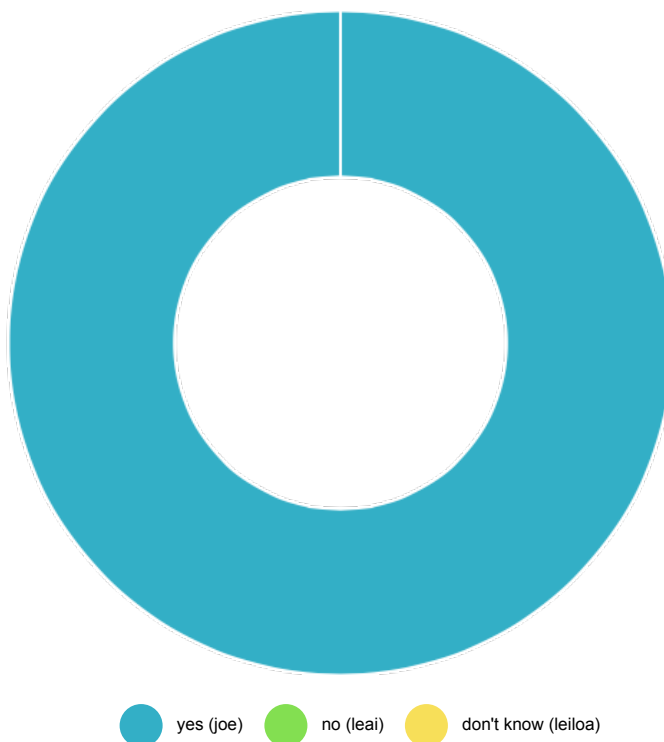
1. Are the following student support services available and accessible to students when needed?  
 (O tatala avanoa ma faigofie ona maua auauunaga nei e tagata aooga pe a mana'omia?)

	Computer Labs (Potu Komepiuta)	Counseling (All types of Counseling) (Faufautua (Soo se Ituaiga)	Financial Assistance (ex. Financial Aid, Work-Study, Scholarship, Deferred Payment Plans) (Fesoasoani Tau Tupe (ftg Fesoasoani Tau Tupe mai le Malo Tele, Polokalama Galue ma Aoga, Sikolasipi, Fuafuaga tau Pili Totogi Tolopō)	Library (Faletusi)	Academic Tutoring (Fesoasoani i meaaoga)	Academic Advising (ex. Online Information, Faculty Availability) (Faufautua i mataupu tau'ave (ftg. Faamatalaga i le Upega, avanoa of aiaoga)	Campus Life (ex. Security, Extra Curricular, etc.) (Olaga Faakolisi: (ftg. Malu o le Kolisi, Mataupu/faatinoga faaopoopo ma isi)	Admissions and Records (Application, Transcripts, etc.) (Ofisa Faaulufale ma Faamaauga (Tusi talosaga, Faamaauga aloaia o togi maua ma isi)	Responses
All Data	1 (100%)	1 (100%)	1 (100%)	1 (100%)	0 (0%)	0 (0%)	0 (0%)	0 (0%)	1



1a. Does your dept/prog/div help to ensure safety awareness and emergency procedures for its personnel, students and community? (ex. Fire extinguishers, evacuation plans, First-Aid, etc.) (O fesoasoani lau matagaluega/polokalama/vaega e faamautinoa le silafia o puipuiga ma faatinoga o gaoioiga aua faalavelave faafuase'i mo au tagata faigaluega, tagata aooga ma tagata lautele? (ftg. Fagu tineimu, fuafuaga faataatia mo le tuua o le nofoaga, Fesoasoani Muamua, ma isi)

	yes (joe)	no (leai)	don't know (leiloa)	Standard Deviation	Responses
All Data	1 (100%)	0 (0%)	0 (0%)	0.47	1



1b. Please explain: (Fa'amolemole fa'amatala)

Text Responses

We have safety measures and plans in plan view on outside office door.