

American Samoa Community College

Spring | 16

Divisional Assessment
TRADES AND TECHNOLOGY



American Samoa Community College
FY 2016 Divisional Assessment
 Trades and Technology

Trades and Technology

4. Explain how your mission and outcomes support the institution's mission (Faamatala le sootaga ma le lagolagoina o la tou manulauti ma matati'a ausia o le Manulauti a le Kolisi):

Text Responses

In preparation of skilled incumbent for entry into the local workforce;
graduates may enter workforce certified with a skill
Supports; 1) Transfer to institutions of higher learning 2) Successful entry into the workforce

5. Please check/mark how your Department/Program/Division's Mission link to ASCC's Mission (Faamolemole faailoa mai pe faapefea ona fesootai le manulauti a lo outou matagaluega/polokalama/vaega ma le manulauti o le Kolisi):

	Yes (Ioe)	No (Leai)	Please explain and provide evidence (Faamatala):	Standard Deviation	Responses	Weighted Average
Transfer to institutions of higher learning: (Faauauau atu i iunivesite ma aoaoga maualuluga atu):	3 (100%)	0 (0%)	0 (0%)	1.41	3	1 / 2
Successful entry into the	3	0	0	1.41	3	1 / 2

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	Yes (Ioe)	No (Leai)	Please explain and provide evidence (Faamatala):	Standard Deviation	Responses	Weighted Average
workforce (Faamanuiaina i galuega):	(100%)	(0%)	(0%)			
Research and extension in human and natural resources; (Saililiga ma le faalautelega I mataupu tau tagata ma punaoa faalenatura):	0 (0%)	2 (100%)	0 (0%)	0.94	2	2 / 2
Awareness of Samoa and the Pacific (Silafia o Samoa ma le Pasefika):	0 (0%)	2 (100%)	0 (0%)	0.94	2	2 / 2
						1.4 / 2

1a. Does the Department/Program/Division conduct/undergo a periodic evaluation on the effectiveness of instruction and services? (E faatino ni
suesuega faavaitau a le matagaluega/polokalama/vaega e iloilo ai le aoga o aoaoga ma tautua?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	1 (33%)	2 (67%)	0 (0%)	0.82	3

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1b. Please explain: (Fa'amolemole fa'amatala)

Text Responses

supervisors amongst contractors let us know our strengths and weakness in training

The division need to create and develop an evaluation plan for improvements of programs



2. How does your Department/Program/Division support student learning and achievement? (E faapefea ona lagolago e le tou matagaluega/polokalama/vaega aoaoga ma tulaga ausia a tagata aooga?):

Text Responses

Through thorough and comprehensive one-on-one advising of students; Referral to student support services with follow-up; Making time to listen to their social and cultural concerns in keeping them engaged and focused on their courses and programs

we assign student projects with due dates

Instructional programs Student academic advising Referrals to tutoring, counseling etc. Employing work study Field trips Projects



3. Check the following used for evaluating the effectiveness of the Department/Program/Division: Please explain how each is used. (Togi ripoti na faaaogā i le iloiloga o le aogā o la outou vaega. Faamolemole faamatala pe faapefea ona faaaoga ia ripoti taitasi.):

	Yes (Ioe)	No (Leai)	Please Explain	Standard Deviation	Responses	Weighted Average
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	Yes (Ioe)	No (Leai)	Please Explain	Standard Deviation	Responses	Weighted Average
Annual Reports (Ripoti faaletausaga: Ioe pe Leai, Faamolemole faamatala.)	1 (33%)	2 (67%)	0 (0%)	0.82	3	1 / 1
Quarterly Reports (Ripoti faalekuata. Ioe pe Leai, Faamolemole faamatala)	0 (0%)	3 (100%)	0 (0%)	1.41	3	0 / 1
Bi-weekly Reports (Ripoti tai lua vaiaso. Ioe pe Leai, Faamolemole faamatala).	0 (0%)	3 (100%)	0 (0%)	1.41	3	0 / 1
Student Learning Outcomes (Agavaa Ausia Tagata Aooga. Ioe pe Leai, Faamolemole faamatala)	2 (67%)	1 (33%)	0 (0%)	0.82	3	1 / 1
Institutional Strategic Plan (Fuafuaga Faataatia Kolisi. Ioe pe Leai, Faamolemole faamatala)	2 (67%)	1 (33%)	0 (0%)	0.82	3	1 / 1
Performance Evaluation (Iloiloga o Galuega Faatino. Ioe pe Leai, Faamolemole faamatala)	2 (67%)	1 (33%)	0 (0%)	0.82	3	1 / 1

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	Yes (Ioe)	No (Leai)	Please Explain	Standard Deviation	Responses	Weighted Average
Program Review (Iloiloga o Polokalama. Ioe pe Leai, Faamolemole faamatala)	1 (33%)	2 (67%)	0 (0%)	0.82	3	1 / 1
Course Evaluation (Suesuega o Mataupu. Ioe pe Leai, Faamolemole faamatala)	3 (100%)	0 (0%)	0 (0%)	1.41	3	1 / 1
Student Satisfaction Survey (Suesuega Lotomalie Tagata Aoga. Ioe pe Leai, Faamolemole faamatala)	2 (67%)	1 (33%)	0 (0%)	0.82	3	1 / 1
Fact Sheets (Pepa o Faamatalaga Moni. Ioe pe Leai, Faamolemole faamatala)	2 (67%)	1 (33%)	0 (0%)	0.82	3	1 / 1
Other Evidence (Nisi faamaumauga. Ioe pe Leai, Faamolemole faamatala)	0 (0%)	2 (100%)	0 (0%)	0.94	2	0 / 1

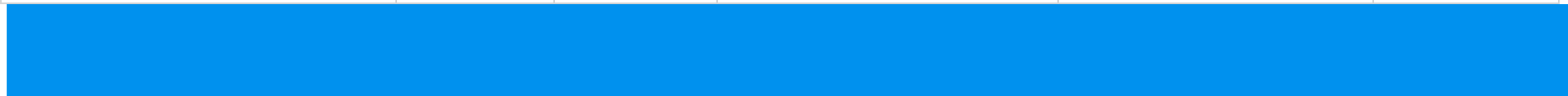
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	Yes (Ioe)	No (Leai)	Please Explain	Standard Deviation	Responses	Weighted Average
						0.75 / 1



1a. Have evaluation processes resulted in recent/continuous improvements? Please explain (Na mafai ona fa'aauau faaleleiga ona o faaiuga mai iloiloga?)

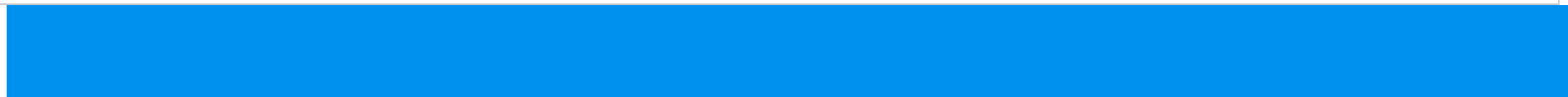
	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	1 (33%)	2 (67%)	0 (0%)	0.82	3



1b. Please explain (Fa'amolemole fa'amatala):

Text Responses

total enrollment is down
Evaluation of programs resulted in program and course revisions



2. What outcomes did these improvement help achieve? Please explain (O a ni matāti'a na mafai e nei faaleleiga ona 'ausia? Faamolemole faamatala):

Text Responses

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none
A more solid programs in terms of content areas

3a. Where there any recommendations from the previous Divisional Assessment (2015) that were not completed/acted on in the past year? (Na iai ni fautuaga mai le Suesuega a le Vaega e le'i mafai ona faia i le tausaga talu ai?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	1 (33%)	1 (33%)	1 (33%)	0	3

3b. Please explain (Fa'amolemole fa'amatala):

Text Responses

no discrepancies
Professional development for instructors to upgrade their knowledge

4. List significant achievements made to this Department/Program/Division over this past year (Lisi mai ni matāti'a na ausia e le polokalama/matagaluega/vaega i le tausaga talu ai?):

Text Responses

Resuming of the AWD program

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none

1) Graduation of 11 students from the AutoCAD, Automotive and Electronics programs during the Fall Semester 2015
 Commencement exercises. 2) 2 scholarship recipients

1a. Does your Department/Program/Division recognize and implement feedback from faculty and staff in decision making for continuous improvement to the institution? (E amanaia ma faaaoga e tou matagaluega/polokalama/vaega manatu tuuina mai e faiaoga ma tagata faigaluega i faaiuga fai mo le fa'aauau o le faaleleia o le Kolisi?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	3 (100%)	0 (0%)	0 (0%)	1.41	3

1b. Please explain (Fa'amolemole fa'amatala):

Text Responses

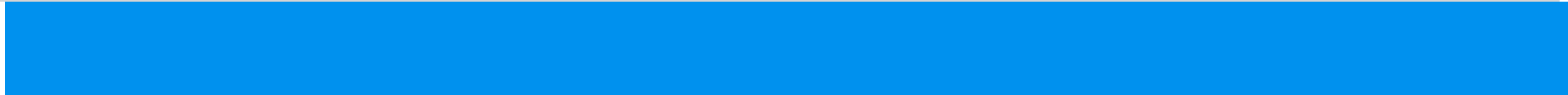
Faculty concerns are addressed during division reported meetings;

agreement sought in monthly meetings

2a. Are Department/Program/Division SOPs and decisions regularly communicated to staff/faculty? (E masani ona logo atu i tagata faigaluega/faiaoga faaiuga ma faagasologa (SOP) a le Vaega/Matagaluega/polokalama?):

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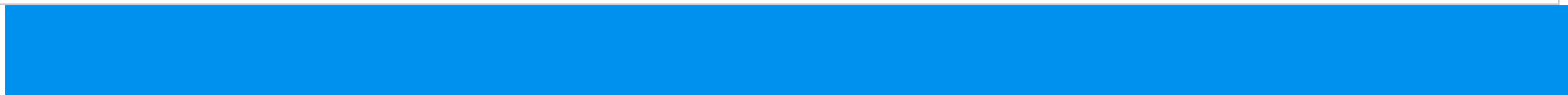
	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	2 (67%)	0 (0%)	1 (33%)	0.82	3



2b. Please explain (Fa'amolemole fa'amatala):

Text Responses

Division initial SOP's were disseminated for division personnel input and edits; However, to date since the institutional restructuring, SOP's are still pending final approval;
passed out in monthly meetings
The recent development of the TTD SOP was a collaboration between staff and faculty. The final approved SOP was the disseminated to the staff and faculty



3a. Are the decisions systematically documented and archived? (E faasolosolo lelei le faamauina ma le teuina o faaiuga?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	3 (100%)	0 (0%)	0 (0%)	1.41	3



3b. Please explain (Fa'amolemole fa'amatala):

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Text Responses

All division decisions are discussed in meetings which are officially documented and forwarded to the AA office for archiving, etc.

with approved meeting minutes

Division meeting minutes.

1a. Is the Number of personnel adequate to support your Department/Program/Division? (O fetau le fuainumera o tagata faigaluega mo le lagolagoina o lau matagaluega?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	1 (33%)	2 (67%)	0 (0%)	0.82	3

1b. Please explain (Fa'amolemole fa'amatala):

Text Responses

With the thorough academic advising of vocational students, the need arises for a full time teacher in Electronic; The Apprenticeship Workforce Development program has so much potential to grow and self-sustain, yet it lacks full time personnel to streamline awareness and recruiting within the local workforce. Current contracted personnel only provides administrative service in the operation of the program during the evening hours;

lack more space

TTD needs to recruit and hire two full time faculty to teach the Electronics and the Electrical Technology programs.

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2a. Do personnel possess all specialized skills or credentials required to support the Department/Program/Division? (Ua iai i tagata faigaluega agavaa poo tomai tau aoga o loo manaomia i le lagolagoina o le polokalama?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	2 (67%)	1 (33%)	0 (0%)	0.82	3

2b. Please explain (Fa'amolemole fa'amatala):

Text Responses

in their respective subject matter expertise
we are a community college in am samoa not california. some credentials are sparse on mainland
ADT, AUTO, ELE and ICT instructors have the necessary skills to perform their duties These are the current programs that have a population. However, TTD is optimistic that enrollment will increase with in the coming future

3a. Are all proper documentation (degrees, certificates, etc..) on file and continuously updated? (O atoatoa faamaumauga (tikeri, tipiloma...) i faila ma faaauau faaopoopoga?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
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	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	2 (67%)	0 (0%)	1 (33%)	0.82	3

3b. Please explain (Fa'amolemole fa'amatala):

Text Responses

i do not review other file cabinets

4a. Are all personnel in this Department/Program/Division careful in protecting the security, confidentiality and integrity of student information according to FERPA? (O faaeteete tagata faigaluega i lenei vaega i le malu pui puia o faamatalaga uma e tusa ma tulafono a le Kolisi, Faigamalo faalotoifale, feterale?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	1 (33%)	0 (0%)	2 (67%)	0.82	3

4b. Please explain (Fa'amolemole fa'amatala):

Text Responses

i am

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ASCC may need to do a workshop on FERPA during faculty orientation for every semester to accommodate new faculty as well as adjuncts.

5. Does your Department/Program/Division effectively use its personnel to achieve its mission? (O faaoga tatau e lau matagaluega/polokalama/vaega au tagata faigaluega ina ia 'ausia ai lana manulauti?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	3 (100%)	0 (0%)	0 (0%)	1.41	3

5b. Please explain how it can be improved: (Faamolemole faamalamalama mai i lalo pe faapefea ona faaleleia.)

Text Responses

more training via online

Are you a full time or Part Time employee?

	Full Time:	Part Time:	Responses
All Data	3 (100%)	0 (0%)	3

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Number of Courses you teach:

Text Responses

Non-Instructional Support Staff (Administrative Assistant)

6

2 courses which totals the maximum faculty load of 12 to 15 contact hours.

Degrees, Coursework, and or Publications:

Text Responses

Master of Science - Organizational Leadership Bachelor of Science - Public Management Assoc. Science - Architectural Drafting In progress: Fall 2015 - Summer 2016 Graduate Certificate: Leadership in Higher Education for Student Success

MS Systems Management Military Instructor Training Course ltr of thanks for finding software problem with DMSII translator to Cobol

Accumulated 60+ credits of college coursework Automotive factory trained Working towards a Bachelor of Science in Instructional Designs degree

Other Qualifications not listed in previous question:

Text Responses

FEMA Certified: NIMS 100 and IS 700

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program in C+, Basic, Java, and html

National Institute for Automotive Service Excellence (ASE) Certified Master Automotive Technician A/C Certified Certified Mazda Master Technician Certified Kia Senior Technician Certified Ford Factory Trained Specialist Certified California Smog Technician

List involvement in college/instruction, community activities (i.e., club sponsorships, committees, boards, organizations, etc.)
 Text Responses

Academic Review Committee Staffing Sub-Committee

church

IPECC IPECC Subcommittees Curriculum Committee Assessment Committee

1a. Have faculty/staff in the Department/Program/Division involved themselves in in-service training and other professional development? (Na auai le auaigaluega o le matagaluega/polokalama/vaega i ni aoaoga a’o galulue ma isi aoaoga auā le alualu i luma?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	2 (67%)	1 (33%)	0 (0%)	0.82	3

1b. If "yes", please list evidence (Afai e "Ioe" faamatala mai pine faamau o iai.):

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Text Responses

Faculty orientation only for faculties
attend lectures
Assessment Faculty Orientation



2a. Are there any unmet needs for professional development among personnel in this Department/Program/Division? (O iai ni manaoga tau aoaoga e le'i faia mo le auaigaluega a lau matagaluega/polokalama/vaega?):

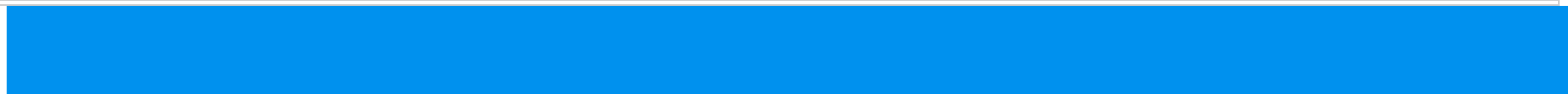
	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	3 (100%)	0 (0%)	0 (0%)	1.41	3



2b. Please explain (Fa'amolemole fa'amatala):

Text Responses

Student Service Program Awareness for Early Alert referral; More Assessment trainings; More trainings to foster student success
batteries for laptops
Instructors need professional development to upgrade knowledge to meet the fast growing technologies in their respective fields.



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3a. Are faculty/staff evaluated on an annual basis by the immediate Supervisor (i.e., Director, Dean, Vice-President, Chairperson, etc.)? (O iloilo galuega faatino faaletausaga mo faiaoga/tagata faigaluega e le Ta'ita'i (e pei o Taitaifono, Faatonu, Matua o le saofaiga, Sui-Peresitene.):

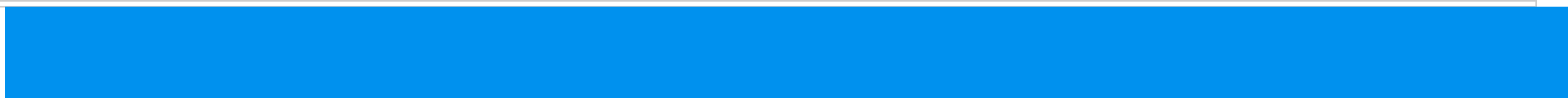
	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	3 (100%)	0 (0%)	0 (0%)	1.41	3



3b. Please explain (Fa'amolemole fa'amatala):

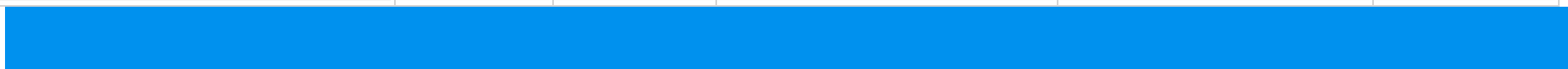
Text Responses

Annually
yes
Faculty Performance Evaluation are done on the anniversary date of the employee while adjunct are evaluated after evry semester they taught.



4a. Are evaluations consistent and completed in a timely manner as documented in ASCC policies? (O mulimulita'i iloiloga o galuega faatino e tusa ma tulafono a le Kolisi Tuufaatasi?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	3 (100%)	0 (0%)	0 (0%)	1.41	3



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4b. Please explain (Fa'amolemole fa'amatala):

Text Responses

Since the accreditation reviews, the evaluation process has been timely;

yes

1. Briefly describe the facilities occupied by your Department/Program/Division (i.e., classrooms, offices, labs, etc.)? (Ootoo mai se faamatalaga o ituaiga fale/potu o faaoga e lau matagaluega/polokalama/vaega e iai potu aoga, ofisa, potu su'esu'e, ma isi):

Text Responses

CLASSROOMS/ LABS: 8 WORKSHOP/ LAB: 5 OFFICES: 5 MALE RESTROOMS: 1 FEMALE RESTROOMS: 1 OFFICE/ PRIVATE RESTROOMS: 2

3 computer labs, elec lab, drafting lab, auto shop, carp shop, welding shop 6 offices, 3 combined lab/office

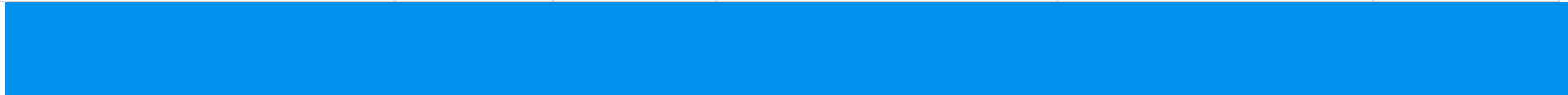
The Workshops/classrooms are getting old and continues to leak after extensive repairs were made. It has created an unsafe environment for the students as well as the staff and faculty.

2a. Are all facilities adequate to support the mission of your Department/Program/Division? (O talafeagai fale/potu aua le lagolagoina o le manulauti a lau matagaluega/polokalama/vaega?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	1	2	0	0.82	3

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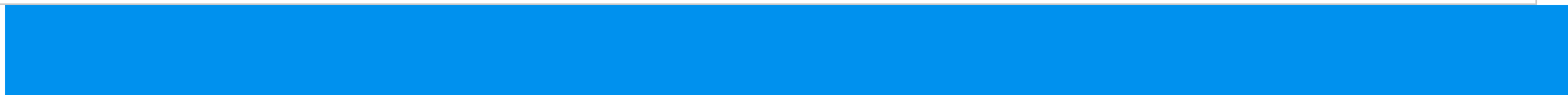
	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
	(33%)	(67%)	(0%)		



2b. Please explain (Fa'amolemole fa'amatala):

Text Responses

IN THE MEANTIME, THESE FACILITIES ARE AND HAVE SERVED ITS PURPOSE; HOWEVER, THE FACILITIES CONTINUE TO DETERIORATE WITH ROOF LEAKAGES
barely
Need a safe workshop/classroom with more space to accommodate all the programs it housed.



3a. Does the Institution operate and maintain physical facilities that are adequate to serve the needs of this Department/Program/Division? (O faaaoga ma tausi e le aoga ni fale/potu e talafeagai e tautuaina le mana'oga o le matagaluega/polokalama/vaega.):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	2 (67%)	1 (33%)	0 (0%)	0.82	3



3b. Please explain (Fa'amolemole fa'amatala):

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Text Responses

Somewhat... Maintenance of facilities are an institutional responsibility according to this question. YET, most of the job order requests and repair materials are purchased by the division, which does not align with this institutional plan.

we don't have a huge population to draw more students

The PFM continues to make the effort to repair what they can otherwise the building is beyond repair with its current state.

4a. Does the institution take reasonable steps to provide a healthy, safe, and secure environment for this Department/Program/Division? (O faia e le kolisi ni gaoioiga mo se siosiomaga maloloina, saogalemu, ma malupuipua mo leni matagaluega/polokalama/vaega?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	2 (67%)	1 (33%)	0 (0%)	0.82	3

4b. Please explain (Fa'amolemole fa'amatala):

Text Responses

Somewhat Facility continues to leak from roof structures; Air condition leaks; Rat infestation; Myna bird nestings; Paranormal Activities;

i'm not hurt

The institution takes steps to provide a healthy environment with what we have otherwise the building needs to be replaced.

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5a. Are the physical facilities accessible to persons with disabilities? (O faigofie ona faaaoga potu/fale e tagata o iai manaoga faapitoa?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	1 (33%)	2 (67%)	0 (0%)	0.82	3

5b. If no, please describe below what is needed to make your area accessible (faamolemole faamatala mai i lalo atu mea e moomia e faafaigofie ai ona faaaoga):

Text Responses

Somewhat Doors/ entrance are not ADA compliant; NO assigned parking;
getting there
TTD had put forth a request last year to widen the doorways for ICT Lab/classrooms to accommodate a student with special needs (wheel bed). Unfortunately it hasn't been done yet after numerous dialog.

6a. Are additional facilities required to support the Department/Program/Division? (O iai ni fale /potu faaopoopo o moomia e lagolago ai le matagaluega/polokalama/vaega?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	3 (100%)	0 (0%)	0 (0%)	1.41	3

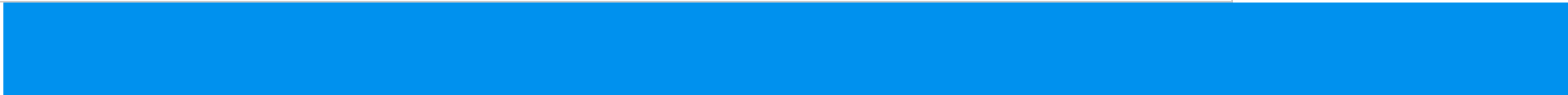
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6b. If so, please list and explain (Afai o lea, faamolemole lisi i lalo ma faamalamalama mai):

Text Responses

New building Security post;
earthwork
Need more space for a permanent Electrical Workshop. The electrical practical tasks are currently being doen a a makeshift area within the autoshop.
Load All Text Responses



1. Briefly describe current equipment used by your Department/Program/Division and indicate whether it is adequate or inadequate (Ootoo mai meafaigaluega o loo faaoga i le taimi nei e lau matagaluega/polokalama/vaega ma faailoa mai poo talafeagai pe leai):

Text Responses

Adequate with a few upgrades required
computers, printers, plotters, aIR compressors
Air compressor Auto lift Auto equipment Brake Lathes Scan Tools Specialty Meters and Tools Tool Boxes and Tool Sets Welding Equipment



2a. Are additional equipment required to support the Department/Program/Division? (O moomia nisi meafaigaluega e lagolago ai le matagaluega/polokalama/vaega?):

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	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	2 (67%)	1 (33%)	0 (0%)	0.82	3

2b. If so, please list and explain (Afai o lea, faamolemole lisi mai ma faamalamalama.):

Text Responses

oxygen

Basic Hand Tool Sets

3a. Does the Department/Program/Division account for its equipment through regular inventory? (O mataitū lelei e le matagaluega/polokalama/vaega ana meafaigaluega, e ala i ana suega oloa faavaitau?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	3 (100%)	0 (0%)	0 (0%)	1.41	3

3b. Please explain (Fa'amolemole fa'amatala):

Text Responses

Refer to property management for a full inventory

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not enough

Annual inventory with Procurement

4a. Does the Department/Program/Division account for preventive maintenance of its equipment? (O nofo tapena le matagaluega/polokalama/vaega aua le pui puiga ma le faaleleia o ana meafaigaluega):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	2 (67%)	1 (33%)	0 (0%)	0.82	3

4b. Please explain (Fa'amolemole fa'amatala):

Text Responses

budgeted funds for maintenance

not enough

Instructor perform preventive maintenance when applicable

5a. Is the equipment used by this Department/Program/Division similar to that used in the workplace or at a higher level institution? (O tai tutusa meafaigaluega a le matagaluega/polokalama/vaega ma mea e faaogaga i falefaigaluega poo isi kolisi ma iunivesite?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
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	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	3 (100%)	0 (0%)	0 (0%)	1.41	3

5b. Please explain (Fa'amolemole fa'amatala):

Text Responses

pretty much

6a. Is there a need to update/upgrade equipment for improvement of services? (O moomia ona siitia le tulaga o meafaigaluega mo le faaleleia o auunaga?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	3 (100%)	0 (0%)	0 (0%)	1.41	3

6b. Please explain (Fa'amolemole fa'amatala):

Text Responses

Once a new building is erected

always

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Scan tools need to be upgraded almost yearly

1a. Is the budget information available to this Department/Program/Division? (O tatala le avanoa e maua ai ni faamaumauga o le Tala o le Tupe e ta'ita'i o matagaluega/polokalama/vaega?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	2 (67%)	1 (33%)	0 (0%)	0.82	3

1b. Please explain (Fa'amolemole fa'amatala):

Text Responses

need to upgrade computers every semester

2a. Are faculty/staff involved in Department/Program/Division annual budget planning? (O 'auai faiaoga/'au faigaluega i le fuafuaina o le tala i le tupe faaletausaga a le matagaluega/polokalama/vaega?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	2 (67%)	1 (33%)	0 (0%)	0.82	3

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2b. Please explain Fa'amolemole fa'amatala):

Text Responses

Through reminders of required laboratory materials needed for their courses

0 plus 0 = 0

3a. Does the Department/Program/Division provide guidance on budget processes, analysis, and preparation? (O ofo atu e le matagaluega/polokalama/vaega ni ta'iala o le faagaoioiga o tala o tupe, iloiloga ma sauniga?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	0 (0%)	3 (100%)	0 (0%)	1.41	3

3b. Please explain (Fa'amolemole fa'amatala):

Text Responses

huh

4a. Is adequate financial support available to meet the needs of this Department/Program/Division? (O lava le lagolago tau tupe o faaavanoa atu mo matagaluega/polokalama/vaega?):

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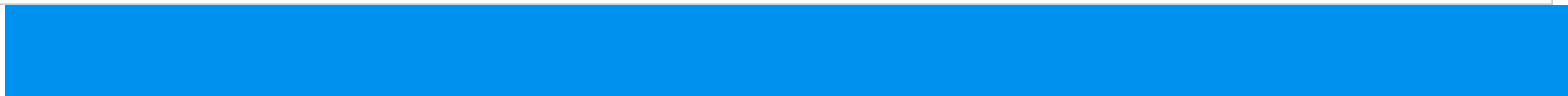
	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	2 (67%)	1 (33%)	0 (0%)	0.82	3



4b. Please explain (Fa'molemole fa'amatala):

Text Responses

Training funds is requested
never enough
When it's included in the budget



5a. Does the Department/Program/Division effectively use its current financial resources to achieve its mission? (O faaaogā tatau e le matagaluega/polokalama/vaega ana alaga'oa tau tupe e ausia ai lana manulauti?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	3 (100%)	0 (0%)	0 (0%)	1.41	3



5b. Please explain (Fa'molemole fa'amatala):

Text Responses

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Aligns and adheres to approved Planned Purchases and within budget
of course

6a. Does the Department/Program/Division have any budget priorities to implement for continuous improvement to achieve its mission? (O iai ni faamuamua tau tala o le tupe a le matagaluega/polokalama/vaega o fia faatino mo le alualu pea i luma, ina ia ausia ai lana manulauti?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	2 (67%)	0 (0%)	1 (33%)	0.82	3

6b. Please explain (Fa'amolemole fa'amatala):

Text Responses

Personnel/ Contracts: Full time Faculty for Electronic Training/ Travel: Training and upgrade professional development in subject matter expertise
but
Load All Text Responses

1a. Is technology used to improve student learning and services? (O faaaoga le tekonolosi e faaleleia ai aoaoga ma tautua mo tagata aooga?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
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	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	3 (100%)	0 (0%)	0 (0%)	1.41	3



1b. Please explain (Fa'amolemole fa'amatala):

Text Responses

should use e-books
Through the use of computers and technological tools
Load All Text Responses



2. Check the following technologies sufficient to perform your duties:

	Available/Accessible (Avanoa/Faigofie ona maua)	Appropriate (Talafeagai)	Current (Tekonolosi o le taimi nei)	Standard Deviation	Responses	Weighted Average

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	Available/Accessible (Avanoa/Faigofie ona maua)	Appropriate (Talafeagai)	Current (Tekonolosi o le taimi nei)	Standard Deviation	Responses	Weighted Average
ASCC Online Systems (Moodle, Compliance Assist, Colleague, Webmail, Website etc.) (Sisitema a le Kolisi Tuufaatasi (polokalama e fai ai vasega)	2 (67%)	1 (33%)	0 (0%)	0.82	3	1.33 / 3
Software (Microsoft Office, SPSS, CAD, Autodesk, etc.) (Poloklama tau komepiuta)	3 (100%)	0 (0%)	0 (0%)	1.41	3	1 / 3
Internet Connectivity (speed, etc.) (Fesootaiga tau initaneti)	2 (67%)	1 (33%)	0 (0%)	0.82	3	1.33 / 3

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	Available/Accessible (Avanoa/Faigofie ona maua)	Appropriate (Talafeagai)	Current (Tekonolosi o le taimi nei)	Standard Deviation	Responses	Weighted Average
						1.22 / 3

Other technologies used (Ma isi tekonolosi faaaoga):

Text Responses

Internet speed is TOO SLOW
e-books

1. Are the following student support services available and accessible to students when needed? (O tatala avanoa ma faigofie ona maua auaunaga nei e tagata aooga pe a mana'omia?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses	Weighted Average
Computer Labs (Potu Komepiuta)	3 (100%)	0 (0%)	0 (0%)	1.41	3	1 / 3
Counseling (All types of Counseling) (Faufautua (Soo se Ituaiga):	3 (100%)	0 (0%)	0 (0%)	1.41	3	1 / 3

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	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses	Weighted Average
Financial Assistance (ex. Financial Aid, Work-Study, Scholarship, Deferred Payment Plans) (Fesoasoani Tau Tupe (ftg Fesoasoani Tau Tupe mai le Malo Tele, Polokalama Galue ma Aoga, Sikolasipi, Fuafuaga tau Pili Totogi Tolopō):	3 (100%)	0 (0%)	0 (0%)	1.41	3	1 / 3
Library (Faletusi):	3 (100%)	0 (0%)	0 (0%)	1.41	3	1 / 3
Academic Tutoring (Fesoasoani i meaaoga):	2 (67%)	1 (33%)	0 (0%)	0.82	3	1.33 / 3
Academic Advising (i.e., Online Information, Faculty Availability) (Faufautua i mataupu tau'ave (fa'ata'ita'iga, Faamatalaga i le Upega, avanoa o faiaoga):	3 (100%)	0 (0%)	0 (0%)	1.41	3	1 / 3

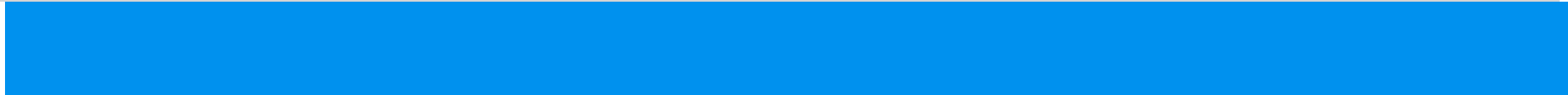
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	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses	Weighted Average
Campus Life (i.e., Security, Extra Curricular, Co-Curricular, etc.) (Olaga Faakolisi: (fa'ata'ita'iga, Malu o le Kolisi, Mataupu/faatinoga faaopoopo ma isi):	3 (100%)	0 (0%)	0 (0%)	1.41	3	1 / 3
Admissions and Records (Application, Transcripts, etc.) (Ofisa Faaulufale ma Faamaumauga (Tusi talosaga, Faamaumauga aloaia o togi maua, ma isi):	2 (67%)	1 (33%)	0 (0%)	0.82	3	1.33 / 3
						1.08 / 3

1a. Does your Department/Program/Division help to ensure safety awareness and emergency procedures for its personnel, students and community? (i.e., Fire extinguishers, evacuation plans, First-Aid, etc.) (O fesoasoani lau matagaluega/polokalama/vaega e faamautinoa le silafia o pui puiga ma faatinoga o gaoioiga aua faalavelave faafuase'i mo au tagata faigaluega, tagata aoga ma tagata lautele? (fa'ata'ita'iga, Fagu tineimu, fuafuaga faataatia mo le tuua o le nofoaga, Fesoasoani Muamua, ma isi):

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	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	2 (67%)	1 (33%)	0 (0%)	0.82	3



1b. Please explain (Fa'amolemole fa'amatala):

Text Responses

Somewhat; Department has the following: First Aid Fire Extinguisher Evacuation plans However, Institution has NOT ONCE executed the evacuation plan.
buildding locks with padlock on OUTSIDE
Students within the ATL are well versed with safety, fire extinguishers and evacuation plans at the beginning of every semester.