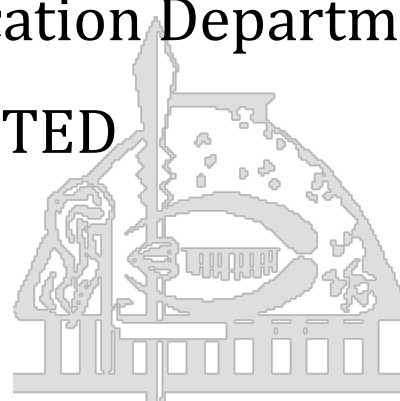


American Samoa Community College

Spring | **16**

Divisional Assessment
Teacher Education Department

TED



American Samoa Community College
FY 2016 Divisional Assessment
Teacher Education Department

Teacher Education Department

Explain how your mission and outcomes support the institution's mission (Faamatala le sootaga ma le lagolagoina o la tou manulaufi ma matati'a ausia o le Manulauti a le Kolisi):

Text Responses

Teacher Education Development (TED) Department's program aims to improve the professional, teaching, abilities and performances of teachers in the primary/elementary schools through better training and modern teaching aids, so the graduates of the TED program are competence, effectiveness, and life-long learner. In addition, the TED endeavors to increase the visibility of its mission through greater participation by students and the campus community as a whole.

THE MISSION OF THE AMERICAN SAMOA BACHELOR OF EDUCATION IS TO MEET THE PROFESSIONAL DEVELOPMENT NEEDS OF PRE-SERVICE AND IN-SERVICE TEACHERS ENABLING THEM TO EFFECTIVELY TEACH IN AMERICAN SAMOA AND WITH THE CONTEXT OF THE GLOBAL DEMANDS OF THE TWENTY-FIRST CENTURY

The general theme is to have students seek knowledge "Saili le Atamai". Students will be able to (SWBAT...) have competencies in all eight attributes of the PLOs as stated in question 5.

I do know that our mission is to meet the professional development needs of pre-service and in-service student teachers' which will help them with the challenges in today's schools. In correlation to ASCC's mission, this endeavor TED is upholding in its mission is reflected in high quality educational programs in our coursework and the services we provide as a department. Not only this, our program learning outcomes is driven by the domains of content and pedagogy, diversity, meaningful learning experiences, assessment, professionalism, Samoan Language, History, and Culture, technology, and school and community relationship(s). These pillars are also embedded in the institution's mission.

Our Mission for Teacher Education supports the Institution's mission in that we support the workforce by teaching students and or in-service teachers how to become effective teachers for the classroom. We also provide training for classroom teachers in the area effective teaching strategies, classroom management, curriculum development, lesson planning and other education related activities.

American Samoa Community College
FY 2016 Divisional Assessment
 Teacher Education Department

5. Please check/mark how your Department/Program/Division's Mission link to ASCC's Mission (Faamolemole faailoa mai pe faapefea ona fesootai le manulauti a lo outou matagaluega/polokalama/vaega ma le manulauti o le Kolisi):

	Yes (Ioe)	No (Leai)	Please explain and provide evidence (Faamatala):	Standard Deviation	Responses	Weighted Average
Transfer to institutions of higher learning: (Faauauau atu i iunivesite ma aoaoga maualuluga atu):	6 (100%)	0 (0%)	0 (0%)	2.83	6	1 / 2
Successful entry into the workforce (Faamanuiaina i galuega):	6 (100%)	0 (0%)	0 (0%)	2.83	6	1 / 2
Research and extension in human and natural resources; (Sailiiliga ma le faalautega I mataupu tau tagata ma punaoa faalenatura):	3 (75%)	1 (25%)	0 (0%)	1.25	4	1.25 / 2
Awareness of Samoa and the Pacific (Silafia o Samoa ma le Pasefika):	6 (100%)	0 (0%)	0 (0%)	2.83	6	1 / 2
						1.05 / 2

1a. Does the Department/Program/Division conduct/undergo a periodic evaluation on the effectiveness of instruction and services? (E faatino ni suesuega faavaitau a le matagaluega/polokalama/vaega e iloilo ai le aoga o aoaoga ma tautua?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	5 (83%)	0 (0%)	1 (17%)	2.16	6

1b. Please explain: (Fa'amolemole fa'amatala)

Text Responses

It has being recently that the TED department starts evaluating the courses offering for its program and the methods of how

American Samoa Community College
FY 2016 Divisional Assessment
Teacher Education Department

instructors deliver the content of the course.

Student surveys are being administered ending of each semester, and are submitted to IE.

Just because I am unaware of such an evaluation, does not mean there is not one taking place.

Practicums at schools for students and outreach to high schools.

At the end of every semester we provide our assessment data with recommendations as to what needs improvement with anything relating to the course(s). But we will revisit these recommendations when we close the loop in our two year cycle already set by the department.

At the end of each semester, TED gives out course evaluations/internal surveys to all the students who are enrolled in TED courses. The data is turned over to IE for their assistance in calibrating the results. The results are shared with the Department at a meeting held with IE Research and Evaluation Team.

2. How does your Department/Program/Division support student learning and achievement? (E faapefea ona lagolago e le tou matagaluega/polokalama/vaega aoaoga ma tulaga ausia a tagata aooga?):

Text Responses

TED provides the means for student to learn and achieve their goals by offering preparatory courses in content areas include the study of child development and learning, pedagogy, and teaching methods, plus an intensively supervised internship, practicum, in schools affiliated with the ASCC. With the practicum setting, new teachers complete a year-long supervised internship with a Certified Teacher (CT) or a mentor. A side from lectures and internship, seminars, faculty advisory sessions, and department collaborations are constantly occurred to anticipate and improve student learning.

TED Department will continue with its review of program courses to ensure that we are meeting student learning and achievement

The Teacher Education Department helps students by providing office hours. We also provided reading, writing, mathematics, and

American Samoa Community College
FY 2016 Divisional Assessment
 Teacher Education Department

APA formatting with instructors for Praxis practice 12 weeks on Saturdays which began January 16, 2016, but the Saturday school was not limited to ASDOE teachers, rather all students.

Faculties and staff meet every month. Some times faculties meet with students and tell them where they are at.

The coursework in each of the courses offered by the program supports student learning for it is student-centered. The services we provide as a department is centered on supporting student achievement of the learning outcomes: APA tutorials (Saturdays), PRAXIS tutorials, COMPUTER LABS, etc..

The department supports student learning and achievement through carefully designed course assignments that support the Program Learning Outcomes, Student Learning Outcomes, Course Learning Outcomes and the Institutional Learning Outcomes. Matrixes for each course lays out the different levels of performance expected for each of the Competencies and Outcomes. The data is collected via Assessment Data sheet then calculated by per centages in the various levels of performance; Beginning, Performing and Proficient per assignment. From the data collected the faculty and administration of TED is able to see where the weaknesses are within the student population of TED and discuss ways/recommendations for improvement. Student Achievement per centages are set for the Institution and programs can gauge how well their particular majors are performing based on the per centages designated.

3. Check the following used for evaluating the effectiveness of the Department/Program/Division: Please explain how each is used. (Togi ripoti na faaaogā i le iloiloga o le aogā o la outou vaega. Faamolemole faamatala pe faapefea ona faaaoga ia ripoti taitasi.):

	Yes (Ioe)	No (Leai)	Please Explain	Standard Deviation	Responses	Weighted Average
Annual Reports (Ripoti faaletausaga: Ioe pe Leai, Faamolemole faamatala.)	3 (60%)	2 (40%)	0 (0%)	1.25	5	1 / 1
Quarterly Reports (Ripoti faalekuata. Ioe pe Leai, Faamolemole faamatala)	2 (33%)	4 (67%)	0 (0%)	1.63	6	1 / 1

American Samoa Community College
FY 2016 Divisional Assessment
 Teacher Education Department

	Yes (Ioe)	No (Leai)	Please Explain	Standard Deviation	Responses	Weighted Average
Bi-weekly Reports (Ripoti tai lua vaiaso. Ioe pe Leai, Faamolemole faamatala).	2 (40%)	3 (60%)	0 (0%)	1.25	5	1 / 1
Student Learning Outcomes (Agavaa Ausia Tagata Aooga. Ioe pe Leai, Faamolemole faamatala)	6 (100%)	0 (0%)	0 (0%)	2.83	6	1 / 1
Institutional Strategic Plan (Fuafuaga Faataatia Kolisi. Ioe pe Leai, Faamolemole faamatala)	3 (50%)	3 (50%)	0 (0%)	1.41	6	1 / 1
Performance Evaluation (Iloiloga o Galuega Faatino. Ioe pe Leai, Faamolemole faamatala)	5 (83%)	1 (17%)	0 (0%)	2.16	6	1 / 1
Program Review (Iloiloga o Polokalama. Ioe pe Leai, Faamolemole faamatala)	5 (83%)	1 (17%)	0 (0%)	2.16	6	1 / 1
Course Evaluation (Suesuega o Mataupu. Ioe pe Leai, Faamolemole faamatala)	3 (60%)	2 (40%)	0 (0%)	1.25	5	1 / 1
Student Satisfaction Survey (Suesuega Lotomalie Tagata Aooga. Ioe pe Leai, Faamolemole faamatala)	3 (60%)	2 (40%)	0 (0%)	1.25	5	1 / 1
Fact Sheets (Pepa o Faamatalaga Moni. Ioe pe Leai, Faamolemole faamatala)	2 (40%)	3 (60%)	0 (0%)	1.25	5	1 / 1
Other Evidence (Nisi faamaumauga. Ioe pe Leai, Faamolemole faamatala)	2 (40%)	3 (60%)	0 (0%)	1.25	5	1 / 1
						1 / 1

1a. Have evaluation processes resulted in recent/continuous improvements? Please explain (Na mafai ona fa'aauau faaleleiga ona o faaiuga mai iloiloga?)

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
--	-----------	-----------	----------------------	--------------------	-----------

American Samoa Community College
FY 2016 Divisional Assessment
 Teacher Education Department

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	4 (67%)	1 (17%)	1 (17%)	1.41	6

1b. Please explain (Fa'amolemole fa'amatala):

Text Responses

Evaluations process at TED has never be utilized to its full potential; however, course and performance evaluation are discussed during individual evaluation with the department's director.

Better planning for instructors and knowing the areas that students are most needed in the program.

New to ASCC

Yes, some improvements have been made but then again TED has got a long way to go with IMPROVEMENTS.

Allows department to review its weaknesses and its strengths; open discussion.

2. What outcomes did these improvement help achieve? Please explain (O a ni matāti'a na mafai e nei faaleleiga ona 'ausia? Faamolemole faamatala):

Text Responses

No comment

More numbers of graduates for AA and BA

New to ASCC

Just recently TED has put a stop to students enrolling in 100 and 200 courses simultaneously. Students are now required to take all

American Samoa Community College
FY 2016 Divisional Assessment
 Teacher Education Department

100 before taking any 200 level courses. The same with the 4 year program.

3a. Where there any recommendations from the previous Divisional Assessment (2015) that were not completed/acted on in the past year? (Na iai ni fautuaga mai le Suesuega a le Vaega e le'i mafai ona faia i le tausaga talu ai?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	3 (60%)	1 (20%)	1 (20%)	0.94	5

3b. Please explain (Fa'amolemole fa'amatala):

Text Responses

Most of the recommendations regarding the assessment improvement are pending due to the approval of the curriculum committee.

N/A

I was not hired in 2015.

Continuation from 2015 to 2016

No laptops, smartboard, necessary equipment to help with instruction.

4. List significant achievements made to this Department/Program/Division over this past year (Lisi mai ni matāti'a na ausia e le polokalama/matagaluega/vaega i le tausaga talu ai?):

Text Responses

a. Collaboration and consensus of differentiating 100-200 course rubrics and the 300-400 course rubrics b. Teacher training candidates repeating a course will be suspend and meet financial-aid obligation c. Plagiarism is fully enforced among teacher- training

American Samoa Community College
FY 2016 Divisional Assessment
 Teacher Education Department

candidates

Number of AA and BA graduates increased

I am only aware of, as a staff, following the ASCC Teacher Education Conceptual Framework, or competencies in education.

Our student graduates have increased and our partnership with ASDOE-Elementary Division is helping our graduates obtain posts as teachers' after graduation.

1a. Does your Department/Program/Division recognize and implement feedback from faculty and staff in decision making for continuous improvement to the institution? (E amanaia ma faaoga e tou matagaluega/polokalama/vaega manatu tuuina mai e faiaoga ma tagata faigaluega i faaiuga fai mo le fa'aauau o le faaleleia o le Kolisi?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	4 (67%)	0 (0%)	2 (33%)	1.63	6

1b. Please explain (Fa'amolemole fa'amatala):

Text Responses

Most of the recommendations during faculty meetings are utilized to improve course outcomes and enhance student service

For the TED department, it is very important to always be on the same page with the Director/Chairperson and Faculty, therefore feedback from individual is always in to consideration.

Our department does recognize feedback from faculty and staff but I think that it is seldom acknowledged - this is why I said DO NOT KNOW.

American Samoa Community College
FY 2016 Divisional Assessment
 Teacher Education Department

2a. Are Department/Program/Division SOPs and decisions regularly communicated to staff/faculty? (E masani ona logo atu i tagata faigaluega/faiaoga faaiuga ma faagasologa (SOP) a le Vaega/Matagaluega/polokalama?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	2 (33%)	3 (50%)	1 (17%)	0.82	6

2b. Please explain (Fa'amolemole fa'amatala):

Text Responses

Yes, the director usually send electronic message of changes or decisions regard to situation to faculties.

Process of paperwork is done daily and it is a must that we follow our SOP in all process

I know we meet periodically, but it was for the ASCCs Catalog in the TED.

SOPs are only mention when there is a conflict or an issue has risen.

Need to work on this area.

3a. Are the decisions systematically documented and archived? (E faasolosolo lelei le faamauina ma le teuina o faaiuga?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	4 (67%)	1 (17%)	1 (17%)	1.41	6

3b. Please explain (Fa'amolemole fa'amatala):

Text Responses

Not all decisions are documented but are orally stated.

American Samoa Community College
FY 2016 Divisional Assessment
 Teacher Education Department

we create binders for documentations and archived for each year

I know this much...our secretary documents every meeting with "Minutes" as well as grades and various correspondence.

From what I am seeing, emails are now being cc'd for the attainment of this purpose.

Show Less Responses

1a. Is the Number of personnel adequate to support your Department/Program/Division? (O fetau le fuainumera o tagata faigaluega mo le lagolagoina o lau matagaluega?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	3 (50%)	3 (50%)	0 (0%)	1.41	6

1b. Please explain (Fa'amolemole fa'amatala):

Text Responses

There are sufficient numbers of faculties.

N/A

There is one main secretary. I would like to see some kind of coordinator who is responsible for a new staff member to learn the appropriate "ropes" of a new position including, but not limited to, Moodle, the campus, resources, student transcripts, and a welcoming packet of some kind.

We are a small division and the staff we have is sufficient enough.

Need 1 or 2 additional faculty members.

American Samoa Community College
FY 2016 Divisional Assessment
 Teacher Education Department

Show Less Responses

2a. Do personnel possess all specialized skills or credentials required to support the Department/Program/Division? (Ua iai i tagata faigaluega agavaa poo tomai tau aoga o loo manaomia i le lagolagoina o le polokalama?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	1 (17%)	3 (50%)	2 (33%)	0.82	6

2b. Please explain (Fa'amolemole fa'amatala):

Text Responses

I do not fully know.

N/A

I can't say for sure. I find myself often doing research on my own because the secretary is unsure.

Need professional growth for some of the staff.

Need another faculty for Math and Science.

3a. Are all proper documentation (degrees, certificates, etc.,) on file and continuously updated? (O atoatoa faamaumauga (tikeri, tipiloma...) i faila ma faaauau faaopoopoga?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	4 (67%)	1 (17%)	1 (17%)	1.41	6

American Samoa Community College
FY 2016 Divisional Assessment
 Teacher Education Department

3b. Please explain (Fa'amolemole fa'amatala):

Text Responses

I have provide all the necessary requirement documents to the assisting administrator and the college human resources

We update every year on files

Again, I can't say for sure. I do know that I have a file in the office. Once the secretary told me to go to Human Resources to get a copy of my Passport for an upcoming trip. I asked her, "Don't you keep a file in the office somewhere?" I believe she does the least amount of work possible. Oh, and the answer was "Yes, there is a copy of your file here." When I asked her for a copy, her eyes roll as if it was such an overwhelming task.

I have not had any problems when requesting a copy of something. We do file and keep necessary documentation of what comes and goes out of our office.

4a. Are all personnel in this Department/Program/Division careful in protecting the security, confidentiality and integrity of student information according to FERPA? (O faaeteete tagata faigaluega i leni vaega i le malu puipuia o faamatalaga uma e tusa ma tulafono a le Kolisi, Faigamalo faalotoifale, feterale?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	4 (67%)	1 (17%)	1 (17%)	1.41	6

4b. Please explain (Fa'amolemole fa'amatala):

Text Responses

I do not know, but I always keep my students' confidentiality to myself and not to my colleagues, staffs and the department director herself.

American Samoa Community College
FY 2016 Divisional Assessment
 Teacher Education Department

We have all files and documents locked in our filing cabinets

This much I have seen....staff handling student profiles without properly checking them out or dating them. I have heard third party disclosure on many students when I should not hear any discussions on student privacy.

All faculty practice confidentiality with regards to all student information.

5. Does your Department/Program/Division effectively use its personnel to achieve its mission? (O faaaoga tatau e lau matagaluega/polokalama/vaega au tagata faigaluega ina ia 'ausia ai lana manulauti?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	4 (67%)	0 (0%)	2 (33%)	1.63	6

5b. Please explain how it can be improved: (Faamolemole faamalamalama mai i lalo pe faapefea ona faaleleia.)

Text Responses

The department's personnels are fully complying with their individual role and responsibilities.

Performance are evaluations are being done 6 months-1 year

I do know that when work is due it gets done. There is just a fair amount of laziness when the director(s) or chair personnel are not present. A chairperson should be in the TED building as it is in other departments.

We all work together to ensure we portray what we strive to uphold.

Are you a full time or Part Time employee?

	Full Time:	Part Time:	Responses

American Samoa Community College
FY 2016 Divisional Assessment
 Teacher Education Department

	Full Time:	Part Time:	Responses
All Data	6 (100%)	0 (0%)	6

Number of Courses you teach:

Text Responses

Mostly four, two 300 courses and two 100 courses.

5

2 courses

I can only teach one course if approved by Dean and VP of Academic and Student Affairs.

Degrees, Coursework, and or Publications:

Text Responses

A Associate degree in Engineering Technology A bachelor degree in elementary education A master degree in curriculum and instruction minor in mathematics A master degree in educational leadership

Two Masters...one in education the other in administration and supervision

BEd. & MEd. Curriculum Instruction.

High Diploma; Fa'asao High School B.A. Degree; Education/English, Mt. St. Mary's College M.Ed. Degree; Curriculum and Instruction; UH Manoa/College of Education M.A. Degree; Principalship; University of San Francisco/ Institute of Catholic Education Leadership Program Ph.D. Degree; Teaching and Learning; Capella University Dissertation: Motivational Factors for Catholic School Teachers in the Diocese of Samoa-Pago Pago.

American Samoa Community College
FY 2016 Divisional Assessment
Teacher Education Department

Other Qualifications not listed in previous question:

Text Responses

Certify Teacher--pass Praxis I Highly Quality Teacher--pass Praxis II

No

List involvement in college/instruction, community activities (i.e., club sponsorships, committees, boards, organizations, etc.)

Text Responses

Recently, 5/9/16, been appointed as the TED assessment representative

Worked five courses this past spring 2016 with one overload credit for the ASDOE, worked a 12-week program for Praxis assistance, will work both summer sessions, and another reading/writing workshop. Currently working on submitting a research paper for publication from an assessment training the first week of May 2016.

member of Faculty Senate Advisor for the Lumanai Educator's Association

Member of Curriculum Committee Member of Assessment Core Committee Member of Leadership Team Member of American Samoa Educators Association of Committed Educators Board of member of Catholic Board of Education Chairman of International Community; St. Joseph the Worker Co-Cathedral Choir member of St. Joseph International Choir CCD Teacher Lector Eucharistic Minister

1a. Have faculty/staff in the Department/Program/Division involved themselves in in-service training and other professional development? (Na auai le afaigaluega o le matagaluega/polokalama/vaega i ni aoaoga a’o galulue ma isi aoaoga auā le alualu i luma?):

American Samoa Community College
FY 2016 Divisional Assessment
 Teacher Education Department

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	5 (83%)	0 (0%)	1 (17%)	2.16	6

1b. If "yes", please list evidence (Afai e "Ioe" faamatala mai pine faamau o iai.):

Text Responses

Attended the Assessment workshop lead by Director of Assessment Committee, Mrs. Fruean and Dean, Mrs. Moananu. Furthermore, I have attended Assessment 101 at Anaheim, California and Assessment 102 at Honolulu, Hawaii In adding, I attended STEM workshop at Seattle

Workshops/Tranning and off island conferences

We have had professional workshops for assessment. Have also attended assessment workshops offered by WASC.

Assessment 101, 202 Student Retention and Recruitment IPEDS Technology/IPAD training Effective Teaching Strategies Leadership SLO Development Rubric Development Grants workshop/ANA

2a. Are there any unmet needs for professional development among personnel in this Department/Program/Division? (O iai ni manaoga tau aoaoga e le'i faia mo le afaigaluega a lau matagaluega/polokalama/vaega?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	3 (50%)	3 (50%)	0 (0%)	1.41	6

2b. Please explain (Fa'amolemole fa'amatala):

Text Responses

American Samoa Community College
FY 2016 Divisional Assessment
 Teacher Education Department

Supporting staffs need to attend workshops to improve how they enhance the performances of the department and serve students well.

N/A

I would like to know where all this data is going? How it is used, who uses it, and for what purpose. I am not allotted a great deal of feedback.

Technology - MOODLE, smart gadgets, and webadvisor.

Need More leadership training at the Administrative level Continual Assessment training Pacific based networking with other colleges in the Pacific Rim

3a. Are faculty/staff evaluated on an annual basis by the immediate Supervisor (i.e., Director, Dean, Vice-President, Chairperson, etc.)? (O iloilo galuega faatino faaletausagea mo faiaoga/tagata faigaluega e le Ta'ita'i (e pei o Taitaifono, Faatonu, Matua o le saofaiga, Sui-Peresitene.):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	4 (67%)	1 (17%)	1 (17%)	1.41	6

3b. Please explain (Fa'amolemole fa'amatala):

Text Responses

Yes, the department's director does individual evaluation once yearly

Performance Evaluation given by Director or Chairperson

I have not been evaluated, not do I know if college teachers are evaluated, and if so, by whom? Is there a format? An evaluation I should be aware? Again, when I was hired, nothing was explained about evaluation or the campus as a whole.

American Samoa Community College
FY 2016 Divisional Assessment
 Teacher Education Department

Performance Evaluations are conducted by the Chairperson every year Evaluations of Administrator is conducted every year by Dean and VP of Academic and Student Affairs

4a. Are evaluations consistent and completed in a timely manner as documented in ASCC policies? (O mulimulita'i iloiloga o galuega faatino e tusa ma tulafono a le Kolisi Tuufaatasi?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	3 (50%)	0 (0%)	3 (50%)	1.41	6

4b. Please explain (Fa'amolemole fa'amatala):

Text Responses

don't know if documentation is properly submitted on time; however, sometime, procedure requiring HR approvals are difficult to obtain due to late submission in part of the director.

Renewal of contract and or Performance

I do not know the campus policies.

1. Briefly describe the facilities occupied by your Department/Program/Division (i.e., classrooms, offices, labs, etc.)? (Otooto mai se faamatalaga o ituaiga fale/potu o faaaoga e lau matagaluega/polokalama/vaega e iai potu aoga, ofisa, potu su'esu'e, ma isi):

Text Responses

It is a common practices for the faculty to go to the President's office to ask the President's secretary to open the TED1's door. Then the faculty heads to the security office to have a security officer to turn the air-condition on. Such routine should not materialize in a

American Samoa Community College
FY 2016 Divisional Assessment
 Teacher Education Department

higher learning environment. Students complain regarding the heat or insufficient of the room's coolness, and it is unhealthy

TED 1-2, Rm 10, M7-ABC and ERC room in the Library and M7-A mini Lab located in Ms. De La Rosa's office

6 classrooms (TED 1, TED 2, Rm. 10, M7A, M7B, & M7C) 4 bathrooms (2 at TE, 1 in M7A, & 1 in M7C) 3 labs (Rm. 10, M7A & M7C) 8 offices (1 in M7A, 1 in M7C, and 6 in TE) 1 kitchen in TE 1 supply room

Great! The classrooms and offices are convenient and spatial.

TED occupies 2 buildings located at the upper campus. Each building has offices for faculty and office space for ASDOE/TED staff. The offices are air conditioned, fully furnished with computer equipment for faculty use. Each building has internet access for students and faculty use. TED also has two large classrooms located at the lower quad area. Their capacity can sit 50 or more students. They are TED 1 and TED 2. By fall semester one SMARTBOARD will be hooked up in TED 1 with another one on its way for TED 2. A third SMARTBOARD will be installed in M7B as well. This room is for meetings and or class use. There are private bathrooms in the M7A and M7C offices. A shared bathroom in the M8 building, with a kitchen area and an extra bathroom located at the back of the building. TED also has a computer lab classroom equipped with 20+ MAC desktops for ED 240 course. Room 10 also has one SMARTBOARD for instructional use. The room can sit 25 or more students; it is air conditioned. TED has an ERC Room located at the 2nd floor of the ASCC Library. This room is for education majors to do research. There are 7 computers in the lab with one printer. There are currently over 8,000 resource titles for B.Ed./AA Ed students to use for course assignments and or research. It has internet access.

2a. Are all facilities adequate to support the mission of your Department/Program/Division? (O talafeagai fale/potu aua le lagolagoina o le manulauti a lau matagaluega/polokalama/vaega?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	3 (50%)	2 (33%)	1 (17%)	0.82	6

American Samoa Community College
FY 2016 Divisional Assessment
 Teacher Education Department

2b. Please explain (Fa'amolemole fa'amatala):

Text Responses

Most of the facilities are not properly equip to support student learning Bulletin board is not mounted properly on wall, instead, it is situated on student desk (TED1)

Had no problems of looking for any available rooms aside from ours.

Where do I begin? Let's start with technology. For a college campus I am appalled at the lack of technical support we, as teachers, do not have in the classrooms. I had Smartboards, Activeboards, Elmos, overhead transparencies in the States and was trained on each. I had a laptop, iPad/Surface, and support. Here, I got chalk! No kidding. I was handed a box of chalk to write on the black/greenboards. I could have sworn this school was an accredited college, but without technology.

3a. Does the Institution operate and maintain physical facilities that are adequate to serve the needs of this Department/Program/Division? (O faaaoga ma tausi e le aoga ni fale/potu e talafeagai e tautuaina le mana'oga o le matagaluega/polokalama/vaega.):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	4 (67%)	2 (33%)	0 (0%)	1.63	6

3b. Please explain (Fa'amolemole fa'amatala):

Text Responses

No comment

Faculty are responsible for their classrooms after their lesson.

Lights are out on the upper campus where the TED building is located. The men's toilet has a one-light blinking bulb that the

American Samoa Community College
FY 2016 Divisional Assessment
 Teacher Education Department

secretary has placed a request to be fixed. The doorknobs are loose. I feel unsafe at night. There is no printer in this whole building. Only the director has access to a printer. When the printer is here, I am cut off from using it as I often have late classes and the secretary goes home at 4:00.

There is maintenance and janitorial services available daily.

4a. Does the institution take reasonable steps to provide a healthy, safe, and secure environment for this Department/Program/Division? (O faia e le kolisi ni gaoioiga mo se siosiomaga maloloina, saogalemu, ma malupuipua mo lenei matagaluega/polokalama/vaega?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	3 (50%)	3 (50%)	0 (0%)	1.41	6

4b. Please explain (Fa'amolemole fa'amatala):

Text Responses

No, see comment on question 48 and 49.

N/A

Please see item 51.

Load All Text Responses

5a. Are the physical facilities accessible to persons with disabilities? (O faigofie ona faaaoga potu/fale e tagata o iai manaoga faapitoa?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
--	-----------	-----------	----------------------	--------------------	-----------

American Samoa Community College
FY 2016 Divisional Assessment
 Teacher Education Department

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	3 (50%)	3 (50%)	0 (0%)	1.41	6

5b. If no, please describe below what is needed to make your area accessible (faamolemole faamatala mai i lalo atu mea e moomia e faafaigofie ai ona faaaoga):

Text Responses

Yes, all TED classrooms are accessible for special students

Probably a roofing portion for the walkway going down to the quad area.

M78 need bigger doorways for wheelchair access. As well as in the M7 building as well.

6a. Are additional facilities required to support the Department/Program/Division? (O iai ni fale /potu faaopoopo o moomia e lagolago ai le matagaluega/polokalama/vaega?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	3 (60%)	2 (40%)	0 (0%)	1.25	5

6b. If so, please list and explain (Afai o lea, faamolemole lisi i lalo ma faamalamalama mai):

Text Responses

The college library at the second floor has a room set for TED's students

Toilet issues. Light issues. Key issues. The floor in my office has tiles slipping around that I had to use my own expense to cover them. The walls of this old office have not been painted. When it rains the termites come out of hiding and I have to spray the walls. I

American Samoa Community College
FY 2016 Divisional Assessment
 Teacher Education Department

can't get the custodian to empty my trash in this building. Trash is not emptied daily. I have to sweep my own room and place my trash in the hall for it to be picked up.

For future faculty, office space will be needed to house additional faculty.

1. Briefly describe current equipment used by your Department/Program/Division and indicate whether it is adequate or inadequate (Ootoo mai meafaigaluega o loo faaoga i le taimi nei e lau matagaluega/polokalama/vaega ma faailoa mai poo talafeagai pe leai):

Text Responses

Apple computers projectors Whiteboards

I have to carry my own projector, currently in good operating condition. However, I don't know how long that will last. My students rely on it working. Also, the staff does not have access to their own laptops. If one is needed, we have to go to IT. I see Grace or Emma to check one out when students are doing presentations.

Equipment are in top shape.

The equipment is adequate for faculty at this time. Additional faculty will mean the need for additional desktops, furniture, office space and laptops. We also need to get laptops for current faculty as well.

2a. Are additional equipment required to support the Department/Program/Division? (O moomia nisi meafaigaluega e lagolago ai le matagaluega/polokalama/vaega?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	4 (80%)	1 (20%)	0 (0%)	1.7	5

American Samoa Community College
FY 2016 Divisional Assessment
 Teacher Education Department

2b. If so, please list and explain (Afai o lea, faamolemole lisi mai ma faamalamalama.):

Text Responses

Need a laptop to do college works Need Smart-board for students' presentation

Please see above comments. Add more technology such as ActivBoards, or SmartBoards. I honestly would love to see the technology in the classrooms and assign more keys to teachers if the issue is theft.

Laptops for faculty Desktops for new faculty Software for laptops and desktops

3a. Does the Department/Program/Division account for its equipment through regular inventory? (O mataitū lelei e le matagaluega/polokalama/vaega ana meafaigaluega, e ala i ana suega oloa faavaitau?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	3 (60%)	1 (20%)	1 (20%)	0.94	5

3b. Please explain (Fa'amolemole fa'amatala):

Text Responses

Yes, but only superficial; there is not real count of department's inventory items

I saw my first email stating to see the secretary regarding inventory just this last week.

We have our own internal inventory at the end of each semester.

4a. Does the Department/Program/Division account for preventive maintenance of its equipment? (O nofo tapena le matagaluega/polokalama/vaega aua le puipuiga ma le faaleleia o ana meafaigaluega):

American Samoa Community College
FY 2016 Divisional Assessment
 Teacher Education Department

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	4 (67%)	1 (17%)	1 (17%)	1.41	6

4b. Please explain (Fa'amolemole fa'amatala):

Text Responses

No, it is the responsibility of faculty or staff to report technology failure to the MID for updating but not as a department's issue

N/A

I know I've heard staff say to keep the equipment in the office under lock and key. Does this count as preventive maintenance?

5a. Is the equipment used by this Department/Program/Division similar to that used in the workplace or at a higher level institution? (O tai tutusa meafaigaluega a le matagaluega/polokalama/vaega ma mea e faaoga i falefaigaluega poo isi kolisi ma iunivesite?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	4 (67%)	1 (17%)	1 (17%)	1.41	6

5b. Please explain (Fa'amolemole fa'amatala):

Text Responses

No comment

N/A

I have had a negative experience at the collegiate level. I had the best technology as an elementary school teacher. When I went to

American Samoa Community College
FY 2016 Divisional Assessment
 Teacher Education Department

middle school, I was given an overhead and then eventually an Elmo. I would gladly settle for an Elmo now...instead of CHALK!
 How barbaric!!

6a. Is there a need to update/upgrade equipment for improvement of services? (O moomia ona siitia le tulaga o meafaigaluega mo le faaleleia o auaunaga?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	4 (67%)	2 (33%)	0 (0%)	1.63	6

6b. Please explain (Fa'amolemole fa'amatala):

Text Responses

It is imperative and pertinent to update equipments to intensify program effectiveness and serving student effectively; however due to budget constraint, faculty has to deal best way to serve one's students and work effectively.

Anything is better than chalk.

Faster internet speed

1a. Is the budget information available to this Department/Program/Division? (O tatala le avanoa e maua ai ni faamaumauga o le Tala o le Tupe e ta'ita'i o matagaluega/polokalama/vaega?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	2 (33%)	3 (50%)	1 (17%)	0.82	6

American Samoa Community College
FY 2016 Divisional Assessment
 Teacher Education Department

1b. Please explain (Fa'amolemole fa'amatala):

Text Responses

The budget discussion is none transparent and does not mention in any of the department's meeting.

N/A

I have no idea.

Budget is not shared with us.

We use WebAdvisor for checking our budget.

2a. Are faculty/staff involved in Department/Program/Division annual budget planning? (O 'auai faiaoga/'au faigaluega i le fuafuaina o le tala i le tupe faaletausaga a le matagaluega/polokalama/vaega?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	0 (0%)	5 (83%)	1 (17%)	2.16	6

2b. Please explain Fa'amolemole fa'amatala):

Text Responses

See comment on question 71

N/A

I have no idea.

No. Never!

American Samoa Community College
FY 2016 Divisional Assessment
 Teacher Education Department

No not at this time.

3a. Does the Department/Program/Division provide guidance on budget processes, analysis, and preparation? (O ofo atu e le matagaluega/polokalama/vaega ni ta'iala o le faagaoioiga o tala o tupe, iloiloga ma sauniga?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	2 (33%)	3 (50%)	1 (17%)	0.82	6

3b. Please explain (Fa'amolemole fa'amatala):

Text Responses

Refer to question 71

N/A

No idea

Never!

4a. Is adequate financial support available to meet the needs of this Department/Program/Division? (O lava le lagolago tau tupe o faaavanoa atu mo matagaluega/polokalama/vaega?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	1 (17%)	2 (33%)	3 (50%)	0.82	6

4b. Please explain (Fa'molemole fa'amatala):

American Samoa Community College
FY 2016 Divisional Assessment
 Teacher Education Department

Text Responses

Don't know, the information is never been shared or discussed.

N/A

I have heard the SmartBoards are in, but not the correct wiring. I have also heard staff will be getting new laptops, but when? I have no idea.

I do not know because budget is never discussed in any of our meetings.

Funding for B.Ed. program will be needed once grant cycles end; this would be on the local budget.

5a. Does the Department/Program/Division effectively use its current financial resources to achieve its mission? (O faaaogā tatau e le matagaluega/polokalama/vaega ana alaga'oa tau tupe e ausia ai lana manulauti?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	2 (33%)	3 (50%)	1 (17%)	0.82	6

5b. Please explain (Fa'amolemole fa'amatala):

Text Responses

No, I have to use my private own vehicle to visit schools supporting the program's practicum practices

N/A

I do not know.

Sometimes when we ask for things for our students or courses we are provided with the answer that we do not have the funding for this kind of stuff.

American Samoa Community College
FY 2016 Divisional Assessment
 Teacher Education Department

6a. Does the Department/Program/Division have any budget priorities to implement for continuous improvement to achieve its mission? (O iai ni faamuamua tau tala o le tupe a le matagaluega/polokalama/vaega o fia faatino mo le alualu pea i luma, ina ia ausia ai lana manulauti?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	2 (33%)	1 (17%)	3 (50%)	0.82	6

6b. Please explain (Fa'amolemole fa'amatala):

Text Responses

I do not know and never been informed of fund prioritized to support the program

N/A

I am not being told.

I do not know.

Office needs Instructional needs

Load All Text Responses

1a. Is technology used to improve student learning and services? (O faaoga le tekonolosi e faaleleia ai aoaoga ma tautua mo tagata aooga?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	5 (83%)	0 (0%)	1 (17%)	2.16	6

American Samoa Community College
FY 2016 Divisional Assessment
 Teacher Education Department

1b. Please explain (Fa'amolemole fa'amatala):

Text Responses

Yes, technology is supporting student learning

If it is, I don't have access to it.

TED courses are on MOODLE.

2. Check the following technologies sufficient to perform your duties:

	Available/Accessible (Avanoa/Faigofie ona maua)	Appropriate (Talafeagai)	Current (Tekonolosi o le taimi nei)	Standard Deviation	Responses	Weighted Average
ASCC Online Systems (Moodle, Compliance Assist, Colleague, Webmail, Website etc.) (Sisitema a le Kolisi Tuufaatasi (polokalama e fai ai vasega)	3 (60%)	2 (40%)	0 (0%)	1.25	5	1.4 / 3
Software (Microsoft Office, SPSS, CAD, Autodesk, etc.) (Poloklama tau komepiuta)	2 (40%)	3 (60%)	0 (0%)	1.25	5	1.6 / 3
Internet Connectivity (speed, etc.) (Fesootaiga tau initaneti)	2 (40%)	3 (60%)	0 (0%)	1.25	5	1.6 / 3
						1.53 / 3

Other technologies used (Ma isi tekonolosi faaaoga):

Text Responses

American Samoa Community College
FY 2016 Divisional Assessment
 Teacher Education Department

N/A

1. Are the following student support services available and accessible to students when needed? (O tatala avanoa ma faigofie ona maua auunaga nei e tagata aoga pe a mana'omia?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses	Weighted Average
Computer Labs (Potu Komepiuta)	6 (100%)	0 (0%)	0 (0%)	2.83	6	1 / 3
Counseling (All types of Counseling) (Faufautua (Soo se Ituaiga):	6 (100%)	0 (0%)	0 (0%)	2.83	6	1 / 3
Financial Assistance (ex. Financial Aid, Work-Study, Scholarship, Deferred Payment Plans) (Fesoasoani Tau Tupe (ftg Fesoasoani Tau Tupe mai le Malo Tele, Polokalama Galue ma Aoga, Sikolasipi, Fuafuaga tau Pili Totogi Tolopō):	4 (67%)	1 (17%)	1 (17%)	1.41	6	1.5 / 3
Library (Faletusi):	5 (83%)	1 (17%)	0 (0%)	2.16	6	1.17 / 3
Academic Tutoring (Fesoasoani i meaaoga):	4 (67%)	1 (17%)	1 (17%)	1.41	6	1.5 / 3
Academic Advising (i.e., Online Information, Faculty Availability) (Faufautua i mataupu tau'ave (fa'ata'ita'iga, Faamatalaga i le Upega, avanoa o faiaoga):	5 (83%)	1 (17%)	0 (0%)	2.16	6	1.17 / 3
Campus Life (i.e., Security, Extra Curricular, Co-Curricular, etc.)	6	0	0	2.83	6	1 / 3

American Samoa Community College
FY 2016 Divisional Assessment
 Teacher Education Department

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses	Weighted Average
(Olaga Faakolisi: (fa'ata'ita'iga, Malu o le Kolisi, Mataupu/faatinoga faaopoopo ma isi):	(100%)	(0%)	(0%)			
Admissions and Records (Application, Transcripts, etc.) (Ofisa Faaulufale ma Faamaumauga (Tusi talosaga, Faamaumauga aloaia o togi maua, ma isi):	5 (83%)	1 (17%)	0 (0%)	2.16	6	1.17 / 3
						1.19 / 3

1a. Does your Department/Program/Division help to ensure safety awareness and emergency procedures for its personnel, students and community? (i.e., Fire extinguishers, evacuation plans, First-Aid, etc.) (O fesoasoani lau matagaluega/polokalama/vaega e faamautinoa le silafia o puipuiga ma faatinoga o gaioiga aua faalavelave faafuase'i mo au tagata faigaluega, tagata aoga ma tagata lautele? (fa'ata'ita'iga, Fagu tineimu, fuafuaga faataatia mo le tuua o le nofoaga, Fesoasoani Muamua, ma isi):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	2 (33%)	4 (67%)	0 (0%)	1.63	6

1b. Please explain (Fa'amolemole fa'amatala):

Text Responses

No evacuation plan posted on department wall, first-aid kits are nowhere to be found in the department, and fire extinguishers as well.
 Need First-Aid Kit for TED department
 In the ad I answered about this position, one of the bullets mentioned safety for my students. I have a plan, but nothing that is true

American Samoa Community College
FY 2016 Divisional Assessment
Teacher Education Department

security for my students. There is no code red, code blue, or code yellow I am aware of.

Need to revisit and review for cases of emergencies.