

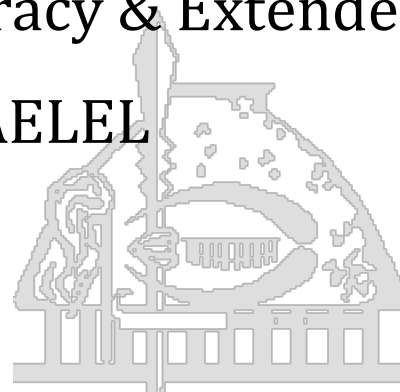
American Samoa Community College

Spring | **16**

Divisional Assessment

Adult Education Literacy & Extended Learning

AELEL



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Adult Education Literacy & Extended Learning

Explain how your mission and outcomes support the institution's mission (Faamatala le sootaga ma le lagolagoina o la tou manulauti ma matati'a ausia o le Manulauti a le Kolisi):

Text Responses

Adult Basic Education provides instruction in the basic academics areas of Mathematics and English as college preparatory courses and for occupational skills. Courses range from English literacy to government, health and consumer economics.

The mission of the AELEL program is to enable every adult learner in American Samoa to acquire the necessary basic skills in math, reading, writing, speaking, and listening in order to compete successfully in today's workplace, strengthen their family foundation, and exercise full citizenship.

AELEL supports the college mission by providing education to non traditional students who are seeking basic literacy skills, a high school equivalency, basic workforce skills, and assist in transitioning in to technical school or institution of higher learning.

5. Please check/mark how your Department/Program/Division's Mission link to ASCC's Mission (Faamolemole faailoa mai pe faapefea ona fesootai le manulauti a lo outou matagaluega/polokalama/vaega ma le manulauti o le Kolisi):

	Yes (Ioe)	No (Leai)	Please explain and provide evidence (Faamatala):	Standard Deviation	Responses	Weighted Average
Transfer to institutions of higher learning: (Faauauau atu i iunivesite ma aoaoga maualuluga atu):	4 (100%)	0 (0%)	0 (0%)	1.89	4	1 / 2
Successful entry into the workforce (Faamanuiaina i galuega):	4 (100%)	0 (0%)	0 (0%)	1.89	4	1 / 2
Research and extension in human and natural resources; (Sailiiliga ma le faalautelega I mataupu tau	3 (100%)	0 (0%)	0 (0%)	1.41	3	1 / 2

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	Yes (Ioe)	No (Leai)	Please explain and provide evidence (Faamatala):	Standard Deviation	Responses	Weighted Average
tagata ma punaoa faalenatura):						
Awareness of Samoa and the Pacific (Silafia o Samoa 3 ma le Pasefika):	3 (100%)	0 (0%)	0 (0%)	1.41	3	1 / 2
						1 / 2

1a. Does the Department/Program/Division conduct/undergo a periodic evaluation on the effectiveness of instruction and services? (E faatino ni suesuega faavaitau a le matagaluega/polokalama/vaega e iloilo ai le aoga o aoaoga ma tautua?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	4 (100%)	0 (0%)	0 (0%)	1.89	4

1b. Please explain: (Fa'amolemole fa'amatala)

Text Responses

The USDOE enhance the GED test, so we have enhance our materials to prepare our students. We have students have passed our tests and continue on taking the GED test and have passed the test, already received their diploma and now continue on their education with our community college, some have passed and taken 15 credits at the college and now have joined the military. Some have refresh and enhance their skill in the different workforce place.

Please refer to Department Director's reply for this question.

Teacher evaluation and student pre/post test are conducted periodically and used to evaluate instructions within the program.

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2. How does your Department/Program/Division support student learning and achievement? (E faapefea ona lagolago e le tou matagaluega/polokalama/vaega aoaoga ma tulaga ausia a tagata aooga?):

Text Responses

We support our students by monitoring their progress by pre-testing them, then teach them and finally doing post testing.

Through prepared instructions based on Pre & Post Test results.

We use the CASAS instrument to appraised, pre and post test all students enroll in our programs.

3. Check the following used for evaluating the effectiveness of the Department/Program/Division: Please explain how each is used. (Togi ripoti na faaaogā i le iloiloga o le aogā o la outou vaega. Faamolemole faamatala pe faapefea ona faaaoga ia ripoti taitasi.):

	Yes (Ioe)	No (Leai)	Please Explain	Standard Deviation	Responses	Weighted Average
Annual Reports (Ripoti faaletausaga: Ioe pe Leai, Faamolemole faamatala.)	3 (100%)	0 (0%)	0 (0%)	1.41	3	1 / 1
Quarterly Reports (Ripoti faalekuata. Ioe pe Leai, Faamolemole faamatala)	2 (67%)	1 (33%)	0 (0%)	0.82	3	1 / 1
Bi-weekly Reports (Ripoti tai lua vaiaso. Ioe pe Leai, Faamolemole faamatala).	2 (67%)	1 (33%)	0 (0%)	0.82	3	1 / 1
Student Learning Outcomes (Agavaa Ausia Tagata Aooga. Ioe pe Leai, Faamolemole faamatala)	4 (100%)	0 (0%)	0 (0%)	1.89	4	1 / 1
Institutional Strategic Plan (Fuafuaga Faataatia Kolisi. Ioe pe Leai, Faamolemole faamatala)	3 (100%)	0 (0%)	0 (0%)	1.41	3	1 / 1
Performance Evaluation (Iloiloga o Galuega Faatino. Ioe pe Leai, Faamolemole faamatala)	4 (100%)	0 (0%)	0 (0%)	1.89	4	1 / 1

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	Yes (Ioe)	No (Leai)	Please Explain	Standard Deviation	Responses	Weighted Average
Program Review (Iloiloga o Polokalama. Ioe pe Leai, Faamolemole faamatala)	3 (100%)	0 (0%)	0 (0%)	1.41	3	1 / 1
Course Evaluation (Suesuega o Mataupu. Ioe pe Leai, Faamolemole faamatala)	3 (100%)	0 (0%)	0 (0%)	1.41	3	1 / 1
Student Satisfaction Survey (Suesuega Lotomalie Tagata Aoga. Ioe pe Leai, Faamolemole faamatala)	2 (67%)	1 (33%)	0 (0%)	0.82	3	1 / 1
Fact Sheets (Pepa o Faamatalaga Moni. Ioe pe Leai, Faamolemole faamatala)	2 (67%)	1 (33%)	0 (0%)	0.82	3	1 / 1
Other Evidence (Nisi faamaumauga. Ioe pe Leai, Faamolemole faamatala)	2 (67%)	1 (33%)	0 (0%)	0.82	3	1 / 1
						1 / 1

1a. Have evaluation processes resulted in recent/continuous improvements? Please explain (Na mafai ona fa'aauau faaleleiga ona o faaiuga mai iloiloga?)

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	3 (75%)	0 (0%)	1 (25%)	1.25	4

1b. Please explain (Fa'amolemole fa'amatala):

Text Responses

I have improve my teaching skills through staff development I have attended off-Island and also staff development attended locally. Also our school materials have advance in which is good for our students who are now dealing with a new GED testing.

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Please refer to Department Director's reply for this question.

The scheduling of our courses was one of the latest improvements done as a result of our evaluation processes.

2. What outcomes did these improvement help achieve? Please explain (O a ni matāti‘a na mafai e nei faaleleiga ona ‘ausia? Faamolemole faamatala):

Text Responses

It assist our students pass the GED test given by ASDOE and even the online GED test.

Please refer to Department Director's reply for this question.

The second outcome on student achievement rate. Adjusting the schedule will hopefully improve student attendance and therefore improve success rate.

3a. Where there any recommendations from the previous Divisional Assessment (2015) that were not completed/acted on in the past year? (Na iai ni fautuaga mai le Suesuega a le Vaega e le'i mafai ona faia i le tausaga talu ai?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	0 (0%)	2 (50%)	2 (50%)	0.94	4

3b. Please explain (Fa'amolemole fa'amatala):

Text Responses

Please refer to Department Director's reply for this question.

All program outcomes were successfully achieved.

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4. List significant achievements made to this Department/Program/Division over this past year (Lisi mai ni matāti‘a na ausia e le polokalama/matagaluega/vaega i le tausaga talu ai?):

Text Responses

Please refer to Department Director's reply for this question.

All of the program outcomes were successfully achieved.

1a. Does your Department/Program/Division recognize and implement feedback from faculty and staff in decision making for continuous improvement to the institution? (E amanaia ma faaaoga e tou matagaluega/polokalama/vaega manatu tuuina mai e faiaoga ma tagata faigaluega i faaiuga fai mo le fa‘aauau o le faaleleia o le Kolisi?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	4 (100%)	0 (0%)	0 (0%)	1.89	4

1b. Please explain (Fa'amolemole fa'amatala):

Text Responses

Staff meetings are held every beginning and ending of each semester to inform staff and faculties of issues and recommendations that were previously discussed in Directors, Deans, VPs, and President meetings.

Course scheduling and instructional supplement materials are some of the things we improve on base on feedback from faculty and staff.

2a. Are Department/Program/Division SOPs and decisions regularly communicated to staff/faculty? (E masani ona logo atu i tagata faigaluega/faiaoga faaiuga ma faagasologa (SOP) a le Vaega/Matagaluega/polokalama?):

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	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	4 (100%)	0 (0%)	0 (0%)	1.89	4

2b. Please explain (Fa'amolemole fa'amatala):

Text Responses

This is done via our monthly staff meetings.

3a. Are the decisions systematically documented and archived? (E faasolosolo lelei le faamauina ma le teuina o faaiuga?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	3 (100%)	0 (0%)	0 (0%)	1.41	3

3b. Please explain (Fa'amolemole fa'amatala):

Text Responses

Our Administrative Assistant keeps all records and minutes of our meetings.

1a. Is the Number of personnel adequate to support your Department/Program/Division? (O fetau le fuainumera o tagata faigaluega mo le lagolagoina o lau matagaluega?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	3 (75%)	0 (0%)	1 (25%)	1.25	4

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1b. Please explain (Fa'amolemole fa'amatala):

Text Responses

Please refer to Department Director's reply for this question.

Office is fully staffed with qualify personnel to successfully implement our mission.

2a. Do personnel possess all specialized skills or credentials required to support the Department/Program/Division? (Ua iai i tagata faigaluega agavaa poo tomai tau aoga o loo manaomia i le lagolagoina o le polokalama?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	3 (75%)	0 (0%)	1 (25%)	1.25	4

2b. Please explain (Fa'amolemole fa'amatala):

Text Responses

Please refer to Department Director's reply for this question.

All faculties have at least a Master (MA) degree in education or related area.

3a. Are all proper documentation (degrees, certificates, etc.,) on file and continuously updated? (O atoatoa faamaumauga (tikeri, tipiloma...) i faila ma faaauau faaopoopoga?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	4 (100%)	0 (0%)	0 (0%)	1.89	4

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3b. Please explain (Fa'amolemole fa'amatala):

Text Responses

Please refer to Department Director's reply for this question.

File in our office.

4a. Are all personnel in this Department/Program/Division careful in protecting the security, confidentiality and integrity of student information according to FERPA? (O faaeteete tagata faigaluega i leni vaega i le malu puipuia o faamatalaga uma e tusa ma tulafono a le Kolisi, Faigamalo faalotoifale, feterale?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	4 (100%)	0 (0%)	0 (0%)	1.89	4

4b. Please explain (Fa'amolemole fa'amatala):

Text Responses

5. Does your Department/Program/Division effectively use its personnel to achieve its mission? (O faaoga tataua e lau matagaluega/polokalama/vaega au tagata faigaluega ina ia 'ausia ai lana manulauti?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	4 (100%)	0 (0%)	0 (0%)	1.89	4

5b. Please explain how it can be improved: (Faamolemole faamalamalama mai i lalo pe faapefea ona faaleleia.)

Text Responses

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We just need to look for adjunct faculty to teach off campus courses for the community at large.

Are you a full time or Part Time employee?

	Full Time:	Part Time:	Responses
All Data	4 (100%)	0 (0%)	4

Number of Courses you teach:

Text Responses

four to five courses per semester.

5

5

Degrees, Coursework, and or Publications:

Text Responses

AA, Liberal Arts AA, Educations BA, Psychology Current MAFP Student

Masters Degree in Education

Other Qualifications not listed in previous question:

Text Responses

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List involvement in college/instruction, community activities (i.e., club sponsorships, committees, boards, organizations, etc.)

Text Responses

1. Member of the Accreditation Committee 2. Member of the Total Cost of Ownership Subcommittee Status Report Committee Leadership Team, Publicity Committee.

1a. Have faculty/staff in the Department/Program/Division involved themselves in in-service training and other professional development? (Na auai le afaigaluega o le matagaluega/polokalama/vaega i ni aoaoga a’o galulue ma isi aoaoga auā le alualu i luma?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	4 (100%)	0 (0%)	0 (0%)	1.89	4

1b. If "yes", please list evidence (Afai e “Ioe” faamatala mai pine faamau o iai.):

Text Responses

1/3-7/2016 - The Clute Institute 2016 International Education Conference Orlando

We have our in office professional development days during the semester. We also travel as an office to workshops and conferences when we are on break.

Attended the Hawaii International Conference on Education in 2015.

2a. Are there any unmet needs for professional development among personnel in this Department/Program/Division? (O iai ni manaoga tau aoaoga e le’i faia mo le afaigaluega a lau matagaluega/polokalama/vaega?):

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	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	2 (50%)	1 (25%)	1 (25%)	0.47	4

2b. Please explain (Fa'amolemole fa'amatala):

Text Responses

Please refer to Department Director's reply for this question.

Faculty needs training on the accreditation process and its implementation.

3a. Are faculty/staff evaluated on an annual basis by the immediate Supervisor (i.e., Director, Dean, Vice-President, Chairperson, etc.)? (O iloilo galuega faatino faaletausaga mo faiaoga/tagata faigaluega e le Ta'ita'i (e pei o Taitaifono, Faatonu, Matua o le saofaiga, Sui-Peresitene.):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	4 (100%)	0 (0%)	0 (0%)	1.89	4

3b. Please explain (Fa'amolemole fa'amatala):

Text Responses

Please refer to Department Director's reply for this question.

Classroom observation is conducted every semester and faculty evaluation is done annually.

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4a. Are evaluations consistent and completed in a timely manner as documented in ASCC policies? (O mulimulita'i iloiloga o galuega faatino e tusa ma tulafono a le Kolisi Tuufaatasi?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	4 (100%)	0 (0%)	0 (0%)	1.89	4

4b. Please explain (Fa'amolemole fa'amatala):

Text Responses

Please refer to Department Director's reply for this question.

1. Briefly describe the facilities occupied by your Department/Program/Division (i.e., classrooms, offices, labs, etc.)? (Otooto mai se faamatalaga o ituaiga fale/potu o faaaoga e lau matagaluega/polokalama/vaega e iai potu aoga, ofisa, potu su'esu'e, ma isi):

Text Responses

Building 15: Annex Building Classroom #s 24, 25, 28, and AELEL Office

We occupy 3 classrooms for our AELEL classes.

AELEL is currently utilizing 2 classrooms (28b/25), a mini computer lab (24), and 1 office for all faculties and staff.

2a. Are all facilities adequate to support the mission of your Department/Program/Division? (O talafeagai fale/potu aua le lagolagoina o le manulauti a lau matagaluega/polokalama/vaega?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	2	2	0	0.94	4

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	Yes (Ioe) (50%)	No (Leai) (50%)	Do not know (Leiloa) (0%)	Standard Deviation	Responses
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2b. Please explain (Fa'amolemole fa'amatala):

Text Responses

AELEL Office is too small to house 4 instructors and Dept. Director.
 Space is needed for office extension and storage of office equipment and faculty office.

3a. Does the Institution operate and maintain physical facilities that are adequate to serve the needs of this Department/Program/Division? (O faaoga ma tausi e le aoga ni fale/potu e talafeagai e tautuaina le mana'oga o le matagaluega/polokalama/vaega.):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	4 (100%)	0 (0%)	0 (0%)	1.89	4

3b. Please explain (Fa'amolemole fa'amatala):

Text Responses

4a. Does the institution take reasonable steps to provide a healthy, safe, and secure environment for this Department/Program/Division? (O faia e le kolisi ni gaoioiga mo se siosiomaga maloloina, saogalemu, ma malupuipua mo lenei matagaluega/polokalama/vaega?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	4	0	0	1.89	4

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	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
	(100%)	(0%)	(0%)		

4b. Please explain (Fa'amolemole fa'amatala):

Text Responses

5a. Are the physical facilities accessible to persons with disabilities? (O faigofie ona faaoga potu/fale e tagata o iai manaoga faapitoa?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	3 (75%)	0 (0%)	1 (25%)	1.25	4

5b. If no, please describe below what is needed to make your area accessible (faamolemole faamatala mai i lalo atu mea e moomia e faafaigofie ai ona faaoga):

Text Responses

6a. Are additional facilities required to support the Department/Program/Division? (O iai ni fale /potu faaopoopo o moomia e lagolago ai le matagaluega/polokalama/vaega?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	4 (100%)	0 (0%)	0 (0%)	1.89	4

6b. If so, please list and explain (Afai o lea, faamolemole lisi i lalo ma faamalamalama mai):

Text Responses

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Need: 1. Conference Room 2. Storage/Supply Room in Classrooms 3. Science Lab Room
 Need office extension to accommodate all faculty and staff.

1. Briefly describe current equipment used by your Department/Program/Division and indicate whether it is adequate or inadequate (Ootoo mai meafaigaluega o loo faaoga i le taimi nei e lau matagaluega/polokalama/vaega ma faailoa mai poo talafeagai pe leai):

Text Responses

Please refer to Department Director's reply for this question.
 We have white boards, a smart board, laptops and computers for student use.
 Computers, copier, fax, telephone, smart board, television, overhead projector.

2a. Are additional equipment required to support the Department/Program/Division? (O moomia nisi meafaigaluega e lagolago ai le matagaluega/polokalama/vaega?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	4 (100%)	0 (0%)	0 (0%)	1.89	4

2b. If so, please list and explain (Afai o lea, faamolemole lisi mai ma faamalamalama.):

Text Responses

1. Science Lab Experiment materials 2. Math Numerical Posters 3. Math Activity materials
 A smart board for classroom 28b on the east wing building.

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3a. Does the Department/Program/Division account for its equipment through regular inventory? (O mataitū lelei e le matagaluega/polokalama/vaega ana meafaigaluega, e ala i ana suega oloa faavaitau?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	4 (100%)	0 (0%)	0 (0%)	1.89	4

3b. Please explain (Fa'amolemole fa'amatala):

Text Responses

Department Adm. Asst record and log all used and returned materials.

4a. Does the Department/Program/Division account for preventive maintenance of its equipment? (O nofo tapena le matagaluega/polokalama/vaega aua le puipuiga ma le faaleleia o ana meafaigaluega):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	4 (100%)	0 (0%)	0 (0%)	1.89	4

4b. Please explain (Fa'amolemole fa'amatala):

Text Responses

All rooms & office are securely locked and double checked before closure of every working day.

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5a. Is the equipment used by this Department/Program/Division similar to that used in the workplace or at a higher level institution? (O tai tutusa meafaigaluega a le matagaluega/polokalama/vaega ma mea e faaoga i falefaigaluega poo isi kolisi ma iunivesite?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	3 (75%)	1 (25%)	0 (0%)	1.25	4

5b. Please explain (Fa'amolemole fa'amatala):

Text Responses

6a. Is there a need to update/upgrade equipment for improvement of services? (O moomia ona siitia le tulaga o meafaigaluega mo le faaleleia o auunaga?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	4 (100%)	0 (0%)	0 (0%)	1.89	4

6b. Please explain (Fa'amolemole fa'amatala):

Text Responses

1. Electronics are continuously needed to be updated based on the advance trend of technology in every 2-3 years. 2. Books are necessary to be updated to accommodate the constant change of GED online/manual tests.

Regular software updates for all of the equipment.

Show Less Responses

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1a. Is the budget information available to this Department/Program/Division? (O tatala le avanoa e maua ai ni faamaumauga o le Tala o le Tupe e ta'ita'i o matagaluega/polokalama/vaega?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	0 (0%)	2 (50%)	2 (50%)	0.94	4

1b. Please explain (Fa'amolemole fa'amatala):

Text Responses

Please refer to Department Director's reply for this question.

The Business use to provide us with a brief monthly expense report but it has not done so for the last 4 months.

2a. Are faculty/staff involved in Department/Program/Division annual budget planning? (O 'auai faiaoga/'au faigaluega i le fuafuaina o le tala i le tupe faaletausaga a le matagaluega/polokalama/vaega?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	1 (25%)	3 (75%)	0 (0%)	1.25	4

2b. Please explain Fa'amolemole fa'amatala):

Text Responses

Please refer to Department Director's reply for this question.

Budget issues is often discussed in our monthly staff meetings.

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3a. Does the Department/Program/Division provide guidance on budget processes, analysis, and preparation? (O ofo atu e le matagaluega/polokalama/vaega ni ta'iala o le faagaoioiga o tala o tupe, iloiloga ma sauniga?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	1 (25%)	1 (25%)	2 (50%)	0.47	4

3b. Please explain (Fa'amolemole fa'amatala):

Text Responses

Please refer to Department Director's reply for this question.

Pre budget plans are submitted to the Business Office. budget negotiations will follow until the final budget is set and another budget meeting after the final budget is approved by the legislature and signed by the governor.

4a. Is adequate financial support available to meet the needs of this Department/Program/Division? (O lava le lagolago tau tupe o faaavanoa atu mo matagaluega/polokalama/vaega?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	2 (50%)	0 (0%)	2 (50%)	0.94	4

4b. Please explain (Fa'molemole fa'amatala):

Text Responses

Please refer to Department Director's reply for this question.

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5a. Does the Department/Program/Division effectively use its current financial resources to achieve its mission? (O faaaogā tatau e le matagaluega/polokalama/vaega ana alaga’oa tau tupe e ausia ai lana manulauti?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	3 (75%)	0 (0%)	1 (25%)	1.25	4

5b. Please explain (Fa'amolemole fa'amatala):

Text Responses

6a. Does the Department/Program/Division have any budget priorities to implement for continuous improvement to achieve its mission? (O iai ni faamuamua tau tala o le tupe a le matagaluega/polokalama/vaega o fia faatino mo le alualu pea i luma, ina ia ausia ai lana manulauti?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	2 (50%)	0 (0%)	2 (50%)	0.94	4

6b. Please explain (Fa'amolemole fa'amatala):

Text Responses

Please refer to Department Director's reply for this question.

Personnel and instructional needs are the priority for our budget.

1a. Is technology used to improve student learning and services? (O faaaoga le tekonolosi e faaleleia ai aoaoga ma tautua mo tagata aooga?):

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	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	4 (100%)	0 (0%)	0 (0%)	1.89	4

1b. Please explain (Fa'amolemole fa'amatala):

Text Responses

Students are allowed to use the computer lab for research and completion assignments. Students are also taught through the use of a Smart Board.

Computer, Smart Board, Smart Phones, Overhead projector.

2. Check the following technologies sufficient to perform your duties:

	Available/Accessible (Avanoa/Faigofie ona maua)	Appropriate (Talafeagai)	Current (Tekonolosi o le taimi nei)	Standard Deviation	Responses	Weighted Average
ASCC Online Systems (Moodle, Compliance Assist, Colleague, Webmail, Website etc.) (Sisitema a le Kolisi Tuufaatasi (polokalama e fai ai vasega)	0 (0%)	0 (0%)	4 (100%)	1.89	4	3 / 3
Software (Microsoft Office, SPSS, CAD, Autodesk, etc.) (Poloklama tau komepiuta)	0 (0%)	1 (25%)	3 (75%)	1.25	4	2.75 / 3
Internet Connectivity (speed, etc.) (Fesootaiga tau initaneti)	0 (0%)	2 (67%)	1 (33%)	0.82	3	2.33 / 3

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Available/Accessible (Avanoa/Faigofie ona maua)	Appropriate (Talafeagai)	Current (Tekonolosi o le taimi nei)	Standard Deviation	Responses	Weighted Average
					2.73 / 3

Other technologies used (Ma isi tekonolosi faaaoga):

Text Responses

1. Are the following student support services available and accessible to students when needed? (O tatala avanoa ma faigofie ona maua auaunaga nei e tagata aoga pe a mana'omia?):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses	Weighted Average
Computer Labs (Potu Komepiuta)	4 (100%)	0 (0%)	0 (0%)	1.89	4	1 / 3
Counseling (All types of Counseling) (Faufautua (Soo se Ituaiga):	4 (100%)	0 (0%)	0 (0%)	1.89	4	1 / 3
Financial Assistance (ex. Financial Aid, Work-Study, Scholarship, Deferred Payment Plans) (Fesoasoani Tau Tupe (ftg Fesoasoani Tau Tupe mai le Malo Tele, Polokalama Galue ma Aoga, Sikolasipi, Fuafuaga tau Pili Totogi Tolopō):	0 (0%)	4 (100%)	0 (0%)	1.89	4	2 / 3
Library (Faletusi):	4 (100%)	0 (0%)	0 (0%)	1.89	4	1 / 3
Academic Tutoring (Fesoasoani i meaaoga):	4	0	0	1.89	4	1 / 3

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	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses	Weighted Average
	(100%)	(0%)	(0%)			
Academic Advising (i.e., Online Information, Faculty Availability) (Faufautua i mataupu tau'ave (fa'ata'ita'iga, Faamatalaga i le Upega, avanoa o faiaoga):	3 (75%)	1 (25%)	0 (0%)	1.25	4	1.25 / 3
Campus Life (i.e., Security, Extra Curricular, Co-Curricular, etc.) (Olaga Faakolisi: (fa'ata'ita'iga, Malu o le Kolisi, Mataupu/faatinoga faaopoopo ma isi):	4 (100%)	0 (0%)	0 (0%)	1.89	4	1 / 3
Admissions and Records (Application, Transcripts, etc.) (Ofisa Faaulufale ma Faamaumauga (Tusi talosaga, Faamaumauga aloaia o togi maua, ma isi):	2 (50%)	2 (50%)	0 (0%)	0.94	4	1.5 / 3
						1.22 / 3

1a. Does your Department/Program/Division help to ensure safety awareness and emergency procedures for its personnel, students and community? (i.e., Fire extinguishers, evacuation plans, First-Aid, etc.) (O fesoasoani lau matagaluega/polokalama/vaega e faamautinoa le silafia o puipuiga ma faatinoga o gaoioiga aua faalavelave faafuase'i mo au tagata faigaluega, tagata aooga ma tagata lautele? (fa'ata'ita'iga, Fagu tineimu, fuafuaga faataatia mo le tuua o le nofoaga, Fesoasoani Muamua, ma isi):

	Yes (Ioe)	No (Leai)	Do not know (Leiloa)	Standard Deviation	Responses
All Data	4 (100%)	0 (0%)	0 (0%)	1.89	4

1b. Please explain (Fa'amolemole fa'amatala):

Text Responses

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